

CAPFA Minutes

Commission on Administrative and Professional Faculty Affairs

September 11, 2019 – 1:30 pm – UGC 3100/Zoom

Present: Shawn Appling, Janice Austin, Sara Bear, Aaron Bond, Nicole Connors, Amanda Covey, Holli Gardner Drewry, Jeremy Daubert, Greg Fansler, Alan Grant, Maia Greene-Havas, Debbie Greer, Joy Hottenstein, Jennifer Hundley, Lonnie Johnson, Robin McCoy, Jacob Paul, Terry Pecora, Margaret Radcliffe, Keri Swaby, Stephanie Trout

Absent: Lujean Baab, Maria Balota, John Benner, William Dougherty, Kirk Felton, Amy Hogan, Morgan Paulette, Victoria Ratcliffe, Susan Short, Ross Verbrugge, LaWanda Wright

Mr. Fansler called the meeting to order at 1:32 pm. A quorum was present. Introductions were made from those in attendance.

Old Business

Mr. Fansler discussed the listserv that was created last academic year.

New Business

The appointment of Vice Chairman was discussed and Holli Gardner Drewry volunteered at the conclusion of the meeting.

Mr. Fansler mentioned the importance of the listserv and what information is useful to be communicated to A/P Faculty.

Mr. Fansler discussed the body of work for CAPFA. A roster was shared of the A/P Faculty representation across campus. We are waiting for a few representatives to be appointed from the Graduate Assembly, Student Government Association, and also the Faculty Senate.

Kristen Mills was appointed as the Minutes Recorder. The agenda and minutes will be published online.

Mr. Fansler discussed the goals for 2019-20. The first goal was the presence of A/P Faculty in university governance. Slides were shared showing the breakdown of the employment classes. Faculty Senate has a tremendous presence in university council. It was also mentioned that A/P Faculty (which has a large employment class) doesn't have its own governing body and a voice at the table where decisions are made. Mr. Fansler shared there is a commission underway that is examining university governance. He also asked the members if they wanted to pursue the opportunity to form a senate and shared a slide deck to illustrate the A/P Faculty representation or lack thereof. Feedback will need to be shared with Mr. Fansler, Ms. Gardner Drewry, and Ms. Radcliffe. They will work on a survey to send out to A/P Faculty through the listserv.

Mr. Fansler also mentioned holiday leave for A/P Faculty over the Winter Break. This is an issue for people that do not have enough leave to take over the break. This can create issues if the employee has to go into a leave without pay status. Ms. Radcliffe shared a summary of a survey that was sent to staff

from the Employee Benefits Committee. Ms. Greene-Havas reported that the issue came up at a Commission on Equal Opportunity and Diversity meeting. Some members discussed concerns over the fact that A/P faculty need to take annual leave on holidays they don't necessarily celebrate, but then need to use additional annual leave on holidays they do celebrate, which takes away from overall annual leave. It was also asked if A/P Faculty need to use annual leave for community service. This will also be added in the survey.

Commission Representative Reports:

Nothing to report as meetings have not occurred yet.

Other Business

Adjournment

Mr. Fansler asked for a motion to adjourn the meeting at 2:28 p.m. and Ms. Greene-Havas seconded the motion.