

## MINUTES

Commission on Administrative and Professional Faculty Affairs  
September 9, 2009

Members present: Frances Keene, Ellen Plummer, Kay Hunnings (on behalf of Richard Sorensen), Lauren Ritter, Hal Irvin, Jon Vest, Lou Gorr, Marilynn King, Ken Stanton, Karen Sanders

Members absent: Tim Mize, Ray Ali, Amy Hogan, Melinda West, Peter Warren,

Recorder: Cyndi Hutchison

### 1. Welcome and Introductions

Commission Chair F. Keene welcomed those in attendance.

### 2. Commissions Update

- F. Keene provided an update on the other commissions and what issues they are planning to address this year.
- E. Plummer stated that there is a perception that colleagues don't want to be tied to CAPFA and appear to be okay with other commissions. It was suggested that CAPFA needed to have a conversation with Maxine Lyons to see what can be done to work on status/issues.
- H. Irvin brought up the discussion on how to give people a voice. Maybe sponsor round tables with converted staff and AP staff join senate. H. Irvin will get a list of all converted staff than maybe set a meeting with the HR staff and CAPFA representatives. Could also include Tom Tucker and Maxine Lyons for a brainstorming session.
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### 3. Vice-Chair for CAPFA

- F. Keene informed the commission that as she would be out on maternity leave in the spring, she'd like to ask the commission to vote to have a vice-chair to assist her with her role in CAPFA.
- **ACTION:** K. Sanders nominated M. King to serve as vice-chair and L. Gorr seconded the nomination. Voted unanimously by the commission and was approved.

### 3. CAPFA agenda items

- AP-Faculty Task Force
- Fall Session with Sherwood Wilson
  - Will plan to possibly use the November meeting for the session (will need to extend the November meeting time accordingly)
- Spring session with either new Ag dean, Provost, T. Tillar, or E. Blythe
- Fall Session with Sherwood Wilson

### 4. Announcements

As there were no additional items to be discussed, the meeting adjourned.  
The next meeting is scheduled for October 14<sup>th</sup> at 1:30 p.m.