

## **Minutes**

### **Commission on Staff Policies and Affairs**

October 28, 2014, 2:00 pm, NEC Conference Room 3600

**Present:** Bonnie Alberts, Judy Alford, Mary Christian,Carolynne Dudding, Sam Easterling, Hal Irvin, Tom Kaloupek, Janet Murphy, Alex Parrish, Julie Shumaker, and Sue Teel

**Absent:** Osman Ahmad, Catherine Caldwell, Kim Dulaney, Alexander Leonessa, Robert Sumichrast

**Guests:** Angela King, Marin Riegger

#### **Call to Order**

The meeting was called to order at 2:01 pm

#### **Welcome and Introduction**

Alex Parrish, Chair, welcomed the commission and the members introduced themselves.

Lesa Young will bring tent cards with CSPA member names to the next meeting.

#### **Committee Reports**

Judy Alford on CEOD. A staff and faculty working group is working on publicity regarding the university planning calendar. They are asking that everyone be aware of religious holidays when scheduling events.

#### **Graduate School Child Care Initiatives**

Marin Riegger, Child Care Coordinator, VT Graduate School, was hired in May to address the child care problems on campus. Initially she will be addressing issues that graduate and undergraduate students experience with child care. A later initiative will address issues with faculty/staff.

Three new initiatives:

- Parent support group
- Babysitter clearing house
- Parent cooperative playgroup

#### **Retirement Plans**

Angela King, Benefits Director, provided an overview of the various retirement plans and upcoming educational sessions.

- Optional Retirement Plan
- Virginia Retirement System
- Hybrid Retirement Plan
- Upcoming programs – She’s Got It: A Woman’s Guide to Saving and Investing; The Starting Line

#### **Benefits Committee**

Alex Parrish requested a volunteer to fill a vacancy on the Employee Benefits Committee. This committee meets once a month to discuss benefits issues. Sue Teel volunteered.

**Other Items**

Alex Parrish discussed the room. Lesa Young moved that future meetings be held in NEC 3600 Conference Room. This motion was approved.

Carolyne Dudding encouraged everyone to complete the parking survey.

**Adjournment**

There being no further business, the meeting was adjourned at 3:12 p.m. The next meeting will be November 18, 2014, from 2:00-3:30 pm in North End Center, Conference Room 3600.

Respectfully submitted,

Lesla Young  
CSPA Support Staff