COMMISSION ON UNIVERSITY SUPPORT
MEETING MINUTES
September 17, 2015
325 Burruss Hall

MEMBERS
Members Present: Richard Ashley, Robbie Ashton, Mary Christian, Paul Deck, Kathy Hosig, Chris Kiwus, Edward Lener, Gary Long (for Lay Nam Chang), Henry Murray, Pat Rodgers (for Scott Midkiff), Savita Sharma (for Dwight Shelton), Ken Smith, Ryan Speer, Amy Tunison, Sherwood Wilson

Members Absent: Cynthia Bonner, Christina Lapel, Charles Phlegar (with notice), Tom Tillar (with notice)

Guests: Steve Mouras, Jason Soileau, Lisa Wilkes

Recorder: Vickie Chiocca

1. **Approval of agenda**
   Edward Lener, Chair, called the meeting to order at 2:06 p.m. Richard Ashley moved to approve the agenda. The motion was seconded by Henry Murray and approved unanimously.

2. **Announcement of approval of April 16, 2015 minutes**
   These minutes were approved electronically by the 2014-15 Commission membership.

3. **Review of Committee Charge, Membership, and Meeting Dates/Times**
   Mr. Lener reviewed the charges for the Commission and the reporting committees, as well as the upcoming meeting dates (Attachments A and B). Members and staff introduced themselves.

4. **Old Business**
   As a follow-up from the last Commission meeting in April 2015, Jason Soileau, Assistant Vice President for University Planning, and Lisa Wilkes, Assistant Vice President for Business Services, were invited to provide updates on parking and transportation.

   Mr. Soileau deferred to Steve Mouras, Director of Transportation Planning, to give an update on the Parking and Transportation Master Plan. This project will develop a phased, 10-year master plan to address needs and enhance infrastructure related to parking and transportation at the Blacksburg campus (see Attachment C). The project involves several phases and is projected to conclude in spring 2016. Some key elements include:

   - data analysis,
   - community feedback,
   - meetings with constituent/stakeholder groups, and
   - a project-specific web site (http://www.vt-ptmp.com).

   Lisa Wilkes gave a briefing on pilot parking programs and alternative transportation initiatives. A transportation survey of the campus community was completed last year to help inform potential changes to the university's parking and transportation management systems (results available at www.parking.vt.edu). Three pilot parking programs have since been developed:

1. **Corps of Cadets undergraduate students** – Working in conjunction with Corps leadership, Parking allotted 125 spaces at the North End Center garage (via a lottery) for use by Corps undergraduates. Program has received positive response.

2. **Graduate Assistant program** – 75 spaces near Goodwin Hall were reserved as a parking area for graduate assistants and graduate teaching assistants. Assignments were determined via a lottery system. Mr. Murray stated that the Graduate Student Assembly is excited about the program.

3. **Reduced cost permit in remote parking area for pay bands 1 and 2 employees** – Approximately 800 spaces in the Chicken Hill lot were made available to employees in pay bands 1 and 2 for a reduced annual permit cost of $30/year. Currently 41 employees are participating in the program. There is ample lighting and the surface is in good physical condition, the Chicken Hill parking area is just an under-utilized lot due to the distance from the core academic area of campus.

The Parking and Transportation Master Plan consultants will provide further recommendations as part of the overall Plan development. Dr. Wilkes noted that Groome Transportation has been contracted to provide shuttle service between the Blacksburg campus and Roanoke (specifically the VT-Carilion School of Medicine and Research Institute), and may be used to establish an on-demand shuttle service (dependent on enough participants to cover costs). There are approximately 2,000 parking spaces on campus that are not used on a daily basis.

Discussion by the Commission members followed; major points included:

- mechanisms of pricing for parking passes,
- ways to encourage use of remote parking,
- dedicated shuttle service for employees that live far from the core of campus, and
- shortage of drivers with Commercial Driver's Licenses needed for shuttle/bus services.

5. New Business

a. Election of Vice Chair for 2015-16

Mr. Lener asked for nominees/volunteers for the office of vice chair. Richard Ashley volunteered to serve as vice-chair. Sherwood Wilson moved to elect Dr. Ashley as vice chair; Robbie Ashton seconded and the motion was approved unanimously.

b. Selection of 2015-16 Faculty or Staff representative to the Transportation and Parking Committee

Mr. Lener noted that Ryan Speer volunteered to serve as the Commission representative to the Transportation and Parking Committee and asked for other volunteers or nominations. After receiving none, Dr. Wilson moved to close further nominations and to select Ryan Speer as the Commission's representative. Dr. Ashley seconded the motion and it was approved unanimously.

c. Discussion of Potential Topics and Agenda Items

The following agenda topics for 2015-16 were suggested and discussed:

- Mr. Lener stated that Scott Midkiff, Vice President for Information Technology and Chief Information Officer, has agreed to host the October Commission meeting and provide a presentation/tour, "Advanced Research Computing Briefing, Discussion,

and Tour," at the Andrews Information Systems Building (AISB) located at the Corporate Research Center.

- Robbie Ashton requested a presentation, including detailed timeline, for the university's transition from Scholar (learning management system) to Canvas. An update will be planned for later this year.
- Mr. Lener has also invited Mr. Charles Phlegar, Vice President for Advancement, to give a presentation to the Commission. (Has scheduled for the March 2016 meeting.)
- Kathy Hosig suggested that the new Executive Vice President and Provost, Dr. Thanassis Rikakis, be invited to provide a presentation.
- Mr. Lener asked if there is any interest in revisiting the issue of whether or not to include e-cigarettes in the university's smoking policy. There was considerable discussion/study of the issue last academic year by the Commission, resulting in little consensus, and members concurred that any restriction/prohibition would be difficult to enforce. The Commission membership agreed to table the topic indefinitely.

d. Update on Drillfield Paths Project

Mr. Soileau gave an update on the Drillfield Paths Project (see Attachment D). Public input on 14 different test materials is being sought from the university community via a variety of means including Twitter (@drillfieldpaths) and online polls (https://www.vt.edu/drillfield-paths/). Proposals to develop a new paving surface are also being sought.

6. Reports from Committee Chairs/Representatives

The **Campus Development Committee** met on April 23, 2015. Mr. Soileau noted the final meeting of the year consisted of a Tour of the Human Agriculture and Biosciences Building I (HABBI).

The **Energy & Sustainability Committee** met on March 23, 2015. Mr. Mouras noted the following discussion items:

- Local Food use in VT Dining Services has grown by about 10% since 2010, to an approximate total of 13%; goal is to achieve 20% by 2020.
- Montgomery County and the VT campus have converted from dual-stream to single-stream recycling. Facilities is in the process of converting the indoor recycling bins on campus to accommodate this change in process.

7. Acceptance of Committee Minutes

The following committee minutes were accepted by the Commission:

- **Campus Development Committee -** April 23, 2015
- **Energy & Sustainability Committee Minutes -** March 23, 2015
- **Transportation & Parking Committee -** March 23, 2015, April 27, 2015

8. Next meeting date and location

October 15, 2015, 2:00 p.m. at Andrews Information Systems Building (AISB)

Adjourned at 3:00 pm.

Respectfully submitted,

Vickie Chiocca

ATTACHMENT A

Charges for the Commission on University Support and reporting Committees

Commission on University Support Charge: To study, formulate, and recommend to University Council policies and procedures related to support of the three missions of the university. Areas for consideration include: accounting, budget administration, purchasing; computing, communications and publications, physical facilities, parking and transportation, corporations and auxiliaries, Development Office, Institutional Research, liaison with the Virginia Tech Foundation, the Alumni Association, and other related matters.

Four Committees report to the Commission on University Support.

Campus Development Committee Charge: To make recommendations and to serve as a conduit to disseminate information and solicit feedback concerning the planned physical development of the university's built environment, specifically as it relates to buildings, grounds, and transportation planning.

Energy and Sustainability Charge: To review and provide advice to the University Administration on broad policy issues relating to the university's energy supply and use, and resource conservation.

Transportation and Parking Charge: To review and recommend rules and regulations governing traffic (including pedestrian, bicycle, and vehicles), parking (including permit sales, citations and special events), and alternative transportation methods; review and recommend programs to enhance campus parking, traffic, and transportation methods.

[Suspended] Computing and Communications Resources Committee Charge: To make recommendations for the efficient utilization of the University's computer facilities and to recommend policies that relate to the operation, maintenance, and development of the University's communications network. The Committee's scope of concerns includes all instructional, research, extension, and administrative computing provided through the University's computing facilities, and all existing or proposed devices connected to the computing facilities.

ATTACHMENT B

Commission on University Support Academic Year 2015-16

Meeting Dates

Please note that the meetings are scheduled for the third Thursday of each month during the academic year:

Date	Location
September 17, 2015	325 Burruss Hall
October 15, 2015	*Location TBD*
November 19, 2015	325 Burruss Hall
December 17, 2015	325 Burruss Hall
January 21, 2015	325 Burruss Hall
February 18, 2015	325 Burruss Hall
March 17, 2015	325 Burruss Hall
April 21, 2015	325 Burruss Hall

Currently, all meetings are scheduled from 2:00-3:00 PM. If you will be absent, please notify Vickie Chiocca (vchiocca@vt.edu, 231-4480) or the Chair, Edward Lener (lener@vt.edu, 231-5644).

Membership

Ex Officio

Sherwood Wilson	Vice President for Administration
Charles Phlegar	Vice President for Advancement
Dwight Shelton	Vice President for Finance and Chief Financial Officer
Scott Midkiff	Vice President for Information Technology and Chief Information Officer
Cynthia Bonner	Vice President for Student Affairs Designee
Ken Smith	Vice Provost for Resource Management and Institutional Effectiveness
Chris Kiwus	Associate Vice President and Chief Facilities Officer
Tom Tillar	Vice President for Alumni Relations

Richard Ashley	Economics	Faculty Senate (2016)
Lay Nam Chang	Science	Council of College Deans (2016)
Mary Christian	CALS Administration	Extension (2017)
Paul Deck for Felicia Etzkorn	Chemistry	Faculty Senate (2017)
Kathy Hosig	Population Health Sciences	Faculty Senate (2017)
Christina Lapel	Graduate School	Staff Senate (2017)
Ed Lener, Chair	Library	Faculty Senate (2017)
Ryan Speer	Library	Library Faculty Association (2017)
Amy Tunison	University Internal Audit	Staff Senate (2018)
Vacant		Faculty Senate (2018)
Henry Murray		GSA (2016)
Vacant		SGA (2016)

Commission on University Support Academic Year 2015-16

Website Information

Commission on University Support:

http://www.governance.vt.edu/comcusp/index.html

Campus Development Committee:

http://www.governance.vt.edu/cmtbuild/index.html

Energy and Sustainability Committee:

http://www.governance.vt.edu/cmtenergy/index.html

Transportation and Parking Committee:

http://www.governance.vt.edu/cmttp/index.html

Computing and Communications Resources Committee [Suspended]

http://www.governance.vt.edu/cmtcrc/index.html

Network Infrastructure and Services' Advisory Subcommittee:

http://www.cns.vt.edu/about_cnsAdvisory.html

Learning Technologies Advisory Subcommittee:

http://www.lt.vt.edu/LT_Advisory_Committee/index.html

Subcommittee for IT Security:

http://security.vt.edu/resources_and_information/subcomittee_for_itsecurity.html

Enterprise Systems Advisory Subcommittee:

http://www.es.vt.edu/esac/index.html

ATTACHMENT C

Virginia Tech Community members are invited to shape the future of parking and transportation

The university is looking at how campus planning can accommodate the parking and transportation demand to include cars, transit, pedestrians and bikes over the next ten years.

Community feedback is strongly encouraged and will be collected via:

- The online comment form
- The Virginia Tech MOVES smartphone app that allows bicyclists and pedestrians to track their trip routes and provide that feedback to the university
- The Facebook page
- Future meetings to include Town hall meeting in Oct.

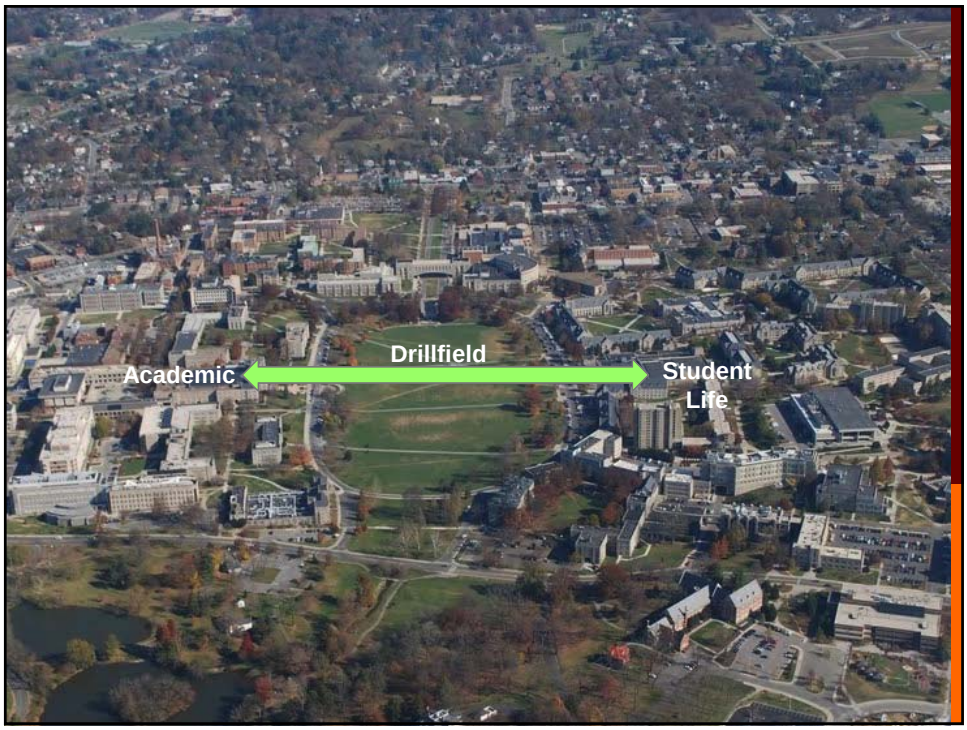
The Office of University Planning has hired Vanasse Hangen Brustlin (VHB) to develop a master plan that looks at the university's needs in 2025. The project is expected to wrap up in spring 2016, with the publication of a plan that addresses traffic service and parking conditions and recommends a phased approach for establishing a campus that fully integrates and accommodates the needs of vehicular, pedestrian, transit and bicycle traffic.

For more information, contact Steve Mouras at 540-231-7912 or stmouras@vt.edu

Parking and Transportation Master Plan (http://www.vt-ptmp.com)

Drillfield Paths Update

Board of Visitors Meeting: *August 31, 2015*



Corps of Cadets

Events

Education / Small Groups

Recreation

User Groups

Transition Space

Background

Photographic History – 1971 Bird's Eye Image

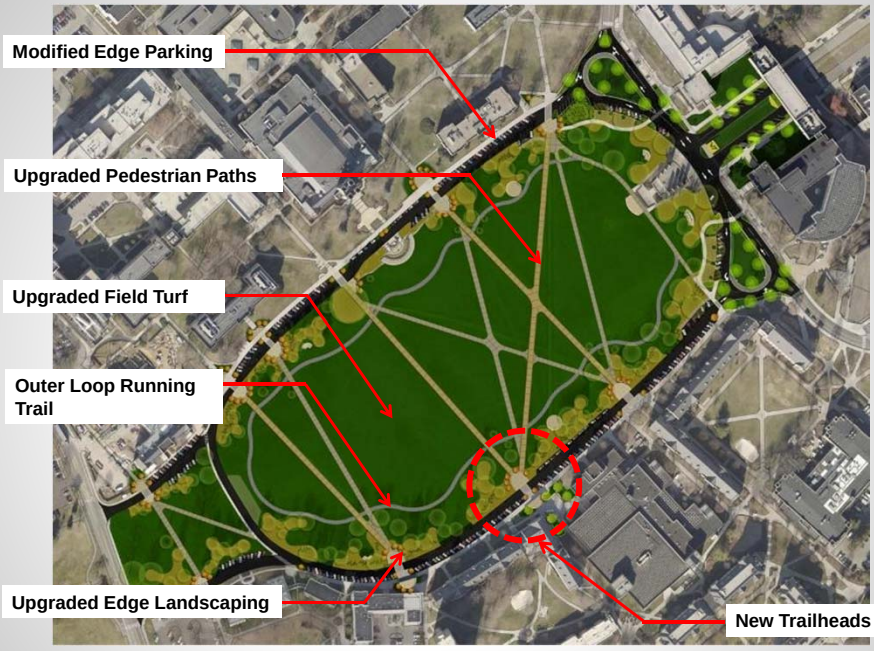
Committee Charge

Explore (invent if necessary), test, and evaluate all weather and ADA compliant solutions to paths on the Drillfield in an effort to enhance the green-space aesthetic and multi-use purpose of this iconic area and provide a recommendation.

Interdisciplinary group includes representatives from:

- Student Representation
  - Undergraduate
  - Graduate
  - Civil Engineering / Sustainable Land Development Club
- College of Engineering
- Corps of Cadets
- College of Agriculture and Life Sciences – Crop and Soil Environment Sciences
- College of Architecture and Urban Studies – Landscape Architecture
- College of Agriculture and Life Sciences – Horticulture
- Human Resources – University Americans with Disabilities Act (ADA) Services
- Recreational Sports
- Facilities – Grounds Maintenance
- Office of University Planning (Chair)

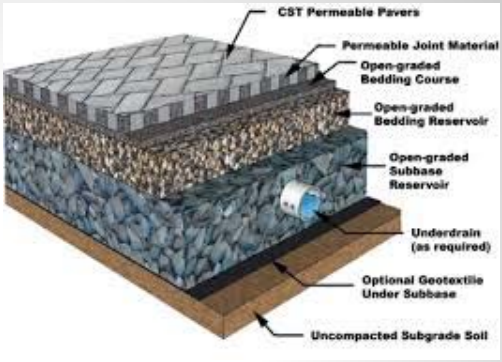
Drillfield Enhancement Plan - Overview



Drillfield Master Plan

Presentation on National Mall Turf Restoration

Presentation on UVA Lawn Restoration



Student Presentations on Sustainable Materials and Paths

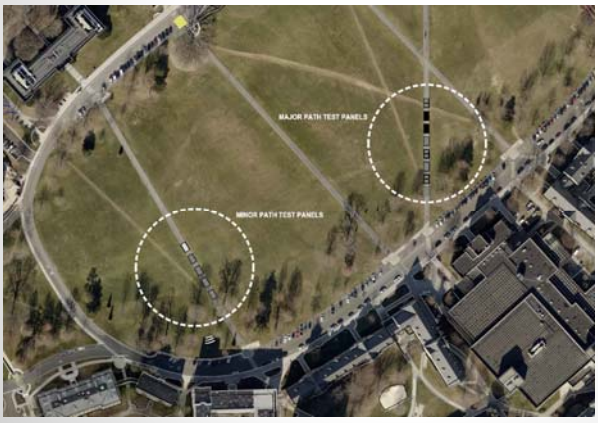
Presentation on Lighting

Presentation on Porous Pave Material

The Path Forward

Academic Research to "Invent the Future"

Due Diligence And Research	Test Case Installation	Publicized Field Testing		Final Analysis and Recommendation
Spring 2015	Summer 2015	Fall 2015	Spring 2016	Summer 2016

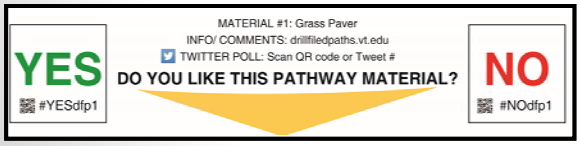


Path Material Testing:

- **Major (9)** and **Minor (5)** Testing Areas
- Test period over 2016 AY, encompassing all seasons and full volume of foot traffic

Path Material Testing

Public Engagement



Public Engagement to include:

- Public Polling for Two week durations – during Fall, Winter, Spring and Summer
- Use of social media (Twitter) and a dedicated special website
- Posted signs and graphics to encourage voting and get the news out

Path Material Testing

Request for Proposals to be issued through Office of Sponsored Programs to include a stipend of $30,000 for the research, development, testing, and evaluation of materials

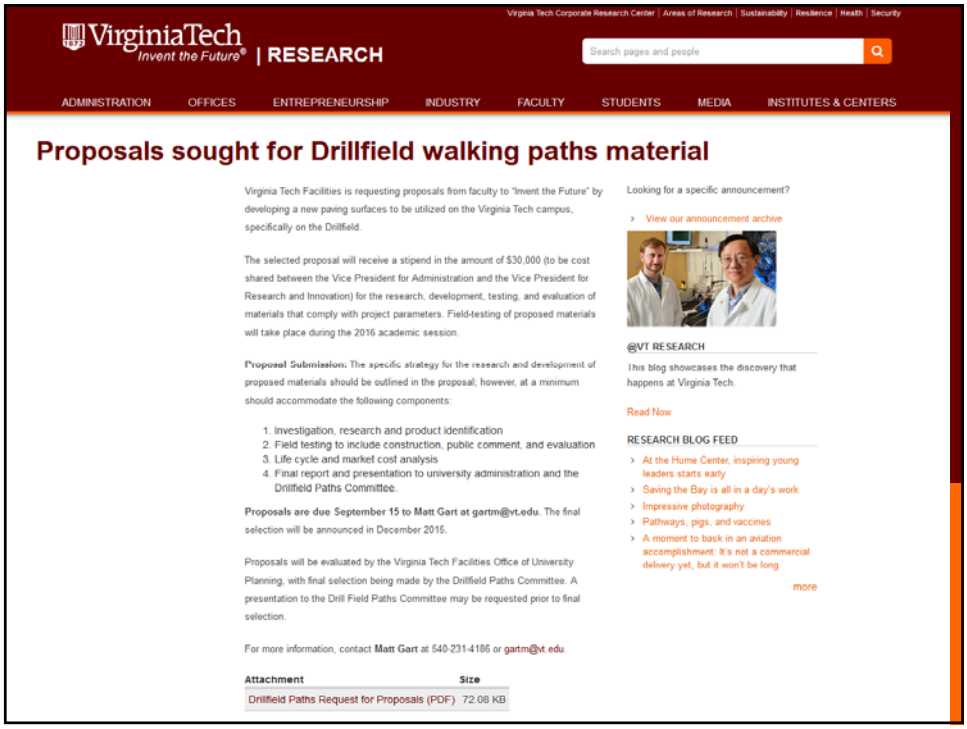
RFP Anticipated Schedule:

Proposals Due	September 2015
Preliminary Review and Shortlist	October 2015
Final Presentations (if necessary)	November 2015
Final Selection	December 2015
Research Initiation	January 2016

Minimum components included:

- Investigation, research, and product identification;
- Field testing to include construction, public comment, and evaluation along with life cycle and market cost analysis;
- Final report and presentation to university administration and the Drillfield Paths Committee.

Request for Proposals for New Path Material



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Proposals sought for Drillfield walking paths material

Virginia Tech Facilities is requesting proposals from faculty to "Invent the Future" by developing a new paving surfaces to be utilized on the Virginia Tech campus, specifically on the Drillfield.

The selected proposal will receive a stipend in the amount of $30,000 (to be cost shared between the Vice President for Administration and the Vice President for Research and Innovation) for the research, development, testing, and evaluation of materials that comply with project parameters. Field-testing of proposed materials will take place during the 2016 academic session.

Proposal Submission: The specific strategy for the research and development of proposed materials should be outlined in the proposal; however, at a minimum should accommodate the following components:

1. Investigation, research and product identification
2. Field testing to include construction, public comment, and evaluation
3. Life cycle and market cost analysis
4. Final report and presentation to university administration and the Drillfield Paths Committee.

Proposals are due September 15 to Matt Gart at gartm@vt.edu. The final selection will be announced in December 2015.

Proposals will be evaluated by the Virginia Tech Facilities Office of University Planning, with final selection being made by the Drillfield Paths Committee. A presentation to the Drill Field Paths Committee may be requested prior to final selection.

For more information, contact **Matt Gart** at 540-231-4186 or gartm@vt.edu.

Attachment	Size
Drillfield Paths Request for Proposals (PDF)	72.08 KB

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- A moment to bask in an aviation accomplishment: It's not a commercial delivery yet, but it won't be long

more