

**MINUTES**  
**COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES**  
**December 11, 2017**  
**230 Student Services Building, 3:00 PM**

**PRESENT:** D. Stauffer; J. Billingsley; D. Clubb; M. Davenport; V. Fowler; S. Sumner for A. Grant; T. Hammett; R. Holloway; K. Hosig; M. Kasarda; L. Khansa; C. Leeth; G. Long for S. Morton; K. Redican; B. Watford for J. Ross; J. Sible; D. Thorp; S. Ulrich; R. Willis; L. Zietsman; A. Zink-Sharp

**ABSENT WITH NOTIFICATION:** S. Metko

**ABSENT WITHOUT NOTIFICATION:** K. Albright; E. Coupey; G. Daniel; M. Hajj; A. Knoblauch; A. Roche

**VISITORS:** N. Akers; G. Costello; M. Coulter; R. Sparks

**CALL TO ORDER**

The meeting was called to order at 3:00 PM by D. Stauffer.

**ADOPTION OF THE AGENDA**

A motion was made and seconded to approve the agenda. The motion to approve the agenda passed unanimously.

**ANNOUNCEMENT OF APPROVAL AND POSTING OF MINUTES**

D. Stauffer announced the November 27, 2017 minutes were electronically approved and can be accessed via the University Registrar's website:  
[https://registrar.vt.edu/content/dam/registrar\\_vt\\_edu/documents/Updates/governance/2017-2018/nov27/minutes\\_cusp\\_11\\_27\\_17.pdf](https://registrar.vt.edu/content/dam/registrar_vt_edu/documents/Updates/governance/2017-2018/nov27/minutes_cusp_11_27_17.pdf)

**REPORTS AND MINUTES FROM COMMISSION COMMITTEES/SUB -COMMITTEES**

**COMMITTEE REPORTS**

**Academic Support Committee**

No Report.

**Academic Policies Committee**

No Report.

**Athletics Committee**

S. Sumner presented the minutes of the November 8, 2017 meeting of the University Athletics Committee. A motion was made and seconded to accept the minutes of the November 8, 2017 meeting of the University Athletics Committee.

**The motion passed unanimously.**

**Commencement Committee**

No Report.

**Honor Council**

M. Davenport announced that historically the honor review system was closed on Reading Day but that it would remain open this year. Additionally M. Davenport reported that they are researching the implementation of the anti-plagiarism software, Turnitin, across the university as a teaching opportunity for students to use during the entire paper writing process and as a tool for faculty members to use in their research as well.

**Library Committee**

No Report.

**Undergraduate Curriculum Committee**

M. Kasarda presented the report of the December 1, 2017 Undergraduate Curriculum Committee. A motion was made and seconded to approve the report of the December 1, 2017 Undergraduate Curriculum Committee.

**The motion passed unanimously.**

<p><b><u>UNDERGRADUATE CURRICULUM COMMITTEE REPORT—DECEMBER 1, 2017</u></b>  <b>FOR “FIRST AND SECOND READING”</b>  <b>UNANIMOUS APPROVAL</b></p>	
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;"><b>COURSES</b></td> </tr> </table> <p><b>New:</b></p> <p style="padding-left: 40px;"><b>Spring 2018</b></p>	<b>COURSES</b>
<b>COURSES</b>	

**College of Liberal Arts and Human Sciences**

LAHS 1014 Academic Recovery and Success Strategies (CM-3837)

**College of Agriculture and Life Sciences**

AAEC 4434 Commodity Investing by Students (CM-3869)

**Summer I 2018**

**College of Natural Resources and Environment**

FIW 2244 Natural History of the Great Smoky Mountain (CM-3719)

**Fall 2018**

**College of Architecture and Urban Studies**

SPIA 3554 Transdisciplinary Problem Solving for Social Issues (CM-3816)

**College of Engineering**

ISE 4434 Supply Chain and Operations Engineering (CM-3852)

**Revised:**

**Spring 2018**

**College of Natural Resources and Environment**

FREC 4454 Urban and Community Forestry (CM-3861)

**Fall 2018**

**College of Engineering**

AOE 3224 Ocean Structures (CM-3793)

AOE 3264 Thermodynamics and Marine Propulsion (CM-3794)

AOE 4265 – 4266 Ocean Vehicle Design (CM-3798)

**DEGREES, MAJORS, OPTIONS, MINORS**

**Majors**

**Rename:**

**Effective Graduating Calendar Year 2020**

**College of Liberal Arts and Human Sciences**

Rename Major to: English (ENGL), under Bachelor of Arts in English (BAENG); First year and term to enroll: Spring 2018; First year and term to graduate: Winter 2020 (CM-3830)

With approval of renamed Major: English (ENGL), discontinue Major name: Literature and Language (LL), under Bachelor of Arts in English (BAENG); Last effective term to graduate: Fall 2019 (CM-3830)

**Options**

**Revised:**

**Effective Graduating Calendar Year 2020**

**College of Liberal Arts and Human Sciences**

With approval of renamed Major: English (ENGL), under Bachelor of Arts in English (BAENG), move current Major Option: Literature (LLCW) under Degree: Bachelor of Arts in English (BAENG); Major: English (ENGL); Effective for students graduating in calendar year 2020 (CM-3830)

Checksheet: Major in English (ENGL), under Bachelor of Arts in English (BAENG), Option: Literature (LLCW); Effective for students graduating in calendar year 2020 (CM-3830)

With approval of renamed Major: English (ENGL), under Bachelor of Arts in English (BAENG), move current Major Option: Pre-Education (LLPE) under Degree: Bachelor of Arts in English (BAENG); Major: English (ENGL); Effective for students graduating in calendar year 2020 (CM-3830)

Checksheet: Major in English (ENGL), under Bachelor of Arts in English (BAENG), Option: Pre-Education (LLPE); Effective for students graduating in calendar year 2020 (CM-3830)

With approval of renamed Major: English (ENGL), under Bachelor of Arts in English (BAENG), move current Major Option: Pre-Law (LLPL) under Degree: Bachelor of Arts in English (BAENG) Major: English (ENGL); Effective for students graduating in calendar year 2020 (CM-3830)

Checksheet: Major in English (ENGL), under Bachelor of Arts in English (BAENG), Option: Pre-Law (LLPL); Effective for students graduating in calendar year 2020 (CM-3830)

### **University Curriculum Committee for General Education**

L. Zietsman presented the report of the April 12, 2017 Pathways Ad Hoc Review Committee. A motion was made and seconded to approve the report of the April 12, 2017.

**The motion passed unanimously.**

L. Zietsman presented the report of the November 29, 2017 Pathways Ad Hoc Review Committee. A motion was made and seconded to approve the report of the November 29, 2017.

**The motion passed unanimously.**

**PATHWAYS AD HOC REVIEW COMMITTEE REPORT—APRIL 12, 2017**  
**For “Second Reading”**  
**Non-unanimous Approval**

**COURSES**

**Revised:**

**Pathways Fall 2018**

**College of Liberal Arts and Human Sciences**

FR 3105, 3106: Composition, Conversation, and Grammar (Pathways Discourse Foundational GE01, Intercultural and Global Awareness GE11) (CM 3138)

**PATHWAYS AD HOC REVIEW COMMITTEE REPORT—NOVEMBER 29, 2017**  
**For “First and Second Reading”**  
**Unanimous Approval**

**COURSES**

**Revised:**

**CLE Spring 2018/Pathways Fall 2018**

**College of Liberal Arts and Human Sciences**

ENGL 2744: Introduction to Creative Writing (CLE Area 6, Pathways Advanced/Applied Discourse GE01, Critique and Practice in Design and the Arts GE06, Intercultural and Global Awareness GE11) (CM 3828)

ENGL 4164: Studies in Shakespeare (CLE Area 2, Pathways Advanced/Applied Discourse GE01, Critical Thinking in the Humanities GE02, Intercultural and Global Awareness GE11) (CM 3829)

ITAL 3305, 3306: Introduction to Italian Literature in Context (CLE Area 2, Pathways Discourse Advanced/Applied GE01, Critical Thinking in the Humanities GE02, Intercultural and Global Awareness GE11) (CM 3595)

ITAL 3474: Topics in Italian Cinema (CLE Area 2, Pathways Discourse Advanced/Applied GE01, Critical Thinking in the Humanities GE02, Intercultural and Global Awareness GE11) (CM 3741)

MUS 3164: History of Electronic Music (CLE Areas 2 and 6, Pathways Critical Thinking in the Humanities GE02, Intercultural and Global Awareness GE11) (CM 3831)

PHIL 3414: Aesthetics (CLE Area 2, Pathways Critical Thinking in the Humanities GE02, Ethical Reasoning GE10) (CM 3753)

**College of Natural Resources and the Environment**

FREC 2554 (NR 2554) (LAR 2554): Leadership for Global Sustainability (CLE Areas 2 and 3, Pathways Critical Thinking in the Humanities GE02, Reasoning in the Social Sciences GE03, Ethical Reasoning GE10, Intercultural and Global Awareness GE11) (CM 3353)

**Pamplin College of Business**

MGT 3444: Multicultural Diversity in Organizations (CLE Areas 3 and 7, Pathways Reasoning in the Social Sciences GE03, Intercultural and Global Awareness GE11) (CM 3737)

**Pathways Fall 2018**

**College of Liberal Arts and Human Sciences**

GER 3105-3106: Grammar, Composition, and Conversation (Pathways Discourse Foundational GE01, Intercultural and Global Awareness GE11) (CM 3683)

**Discontinue:**

**Effective Fall 2018**

**College of Liberal Arts and Human Sciences**

ENGL 4165, 4166: Shakespeare (CM 3829)

**CONSTITUENT REPORTS**

**Commission on Administrative and Professional Faculty Affairs**

No report.

**Staff Senate**

No report.

**Faculty Senate**

No report.

**Student Government Association**

J. Billingsley announced on behalf of A. Roche that the Student Government Association will be hosting “Reading Day with SGA” on December 13, 14, 15 from 9:00 a.m. to 7:00 p.m. in the Squires Commonwealth Ballroom. The event will include coffee and other refreshments, electrical outlets, and extra study space for students.

J. Billingsley also reported on behalf of A. Roche that the Student Government Association event titled “You Want Me to Pay What?? A Conversation on the Price of Textbooks” involved a panel with three students and two faculty members discussing their experiences regarding the cost of textbooks. J. Billingsley encouraged anyone wanting additional information about the panel discussion to contact Avalon Roche.

### **Graduate Student Assembly**

S. Ulrich reported that the Graduate Student Assembly met last Thursday focusing on the tax reform implications for graduate students at Virginia Tech. The Graduate Student Assembly encourages the campus community to contact legislative representatives. For more information, S. Ulrich recommends accessing [https://drive.google.com/drive/folders/1V9BajcPhOgiJrUDnu-CNzpmHh0MPaq\\_H](https://drive.google.com/drive/folders/1V9BajcPhOgiJrUDnu-CNzpmHh0MPaq_H) for helpful resources.

### **OTHER BUSINESS**

**UC Resolution 2017-18A** *Resolution to Amend the University Council By-Laws as Recommended by the Governance Task Force*

D. Stauffer provided a brief update and then opened the floor for discussion on University Council Resolution 2017-18A.

Discussion topics included the following:

- Reminder to the four formal constituent groups (Faculty Senate, Staff Senate, Graduate Student Assembly, and Student Government Association) of the absolute period of the four week timeframe for resolution review.
- No provision to expand review calendar into the summer months.
- Desire for clarification of the language in Item 2.B considering most resolutions are brought to commissions, not developed by the commissions.
- Necessity for clarifying the resolution language, in particular, defining the word “its” in Line 7 of Item 2.C which will clarify the intention of the sentence. Does “its” refer to each respective constituent group?
- Timelines for SCHEV proposals and potential impact.
- Observation that the Faculty Senate provided response or waived the right to review resolutions during the last year in a timely manner that did not delay resolution approvals.
- SGA is reviewing processes to implement its plan and/or software (or some other electronic solution other than email) to track resolutions, materials, and deadlines, in support of these reviews.
- Impact related to Fall 2018 effective term.
- Alignment of constituent monthly meeting dates in support of bi-weekly commission meeting dates.

- Volume of resolutions varies by year.
- Workload and concern for the impact on the students involved in the process.

Hearing no further discussion, D. Stauffer will capture and provide feedback to the University Council prior to the second reading on February 5, 2018.

### **ADJOURNMENT**

A motion was made and seconded to adjourn the meeting at 3:28 PM.

*Respectfully Submitted,  
Megan Coulter, Office of the University Registrar*