

MINUTES

Commission on Undergraduate Studies and Policies
President's Boardroom
September 11, 1995

Present: Dr. E. Brown, Chair; Dr.'s O. Abaye, R. Bambach, S. Brooker-Gross, J. Eaton, H. Griffin, P. Knox, M.A. Lewis, J. Marchman, P. Meszaros, A. McDaniel, S. Murphy, R. Purdy. C. Steele Rogers, M. Schaefermeyer, J. Seiler, M.J. Sirgy, D.W. Smith, N. Spencer, D. Stetler, E. Sturgis, J. White; S. Martin; P. Murphy; R. Regan, Honor System; P. Gallagher, J. Ohm, SGA; W. Grubb, Staff Senate.

Absent: Dr.'s R. Bates, G. Brown, P. Edwards, J. Johnson, R. Sorensen, F.W. Stephenson, L. Swiger, W. Worner; R. Diz, GSA; A. Wood, SGA.

Visitors: S. Bambach, D. Bousquet, W. H. Dean, C. Goree, E. Guertin, R. Oderwald, S. Wilson.

* Call to Order and Announcements
Dr. Ezra Brown called the meeting to order at 3:00 p.m.

* Welcome to New and Returning Members
Dr. Ezra Brown, Chair, welcomed those in attendance to the first meeting of the 1995 - 1996 academic year. He briefly stated the background and purpose of the commission and the committees which report to the commission.

* The Agenda was approved as distributed.

* The Minutes of May 8, 1995 were approved as distributed.

Honors Program

J. Dudley

Dr. Jack Dudley, Director of the University Honors Program, distributed information on current policies and two proposals regarding current policies. Due to a re-centering program for the SAT, the Honors Program will now require a combined score of 1300, 620 verbal and 600 math. He noted this will be in effect for students entering as freshmen in Fall 1996. Dr. Dudley reported the honors tutorials have been very successful in Arts and Sciences, adding they have allowed students to make progress toward their degree in formats other than a traditional course. He also noted the resolution passed last year by CUS for a 5 year Bachelor/Master Program will be presented for first reading at University Council next week. Dr. Dudley stated the resolution was originally intended for the College of Arts and Sciences, but was worded to enable any college to initiate the program.

Dr. Dudley then proposed that the current requirement of a 3.4 QCA to participate and remain in the Honors Program be raised to 3.5. He noted this was due in part to the increase of the SAT score and the increase of freshman eligible for the program. He added this would enable his office to both provide students with better service and maintain a quality program. The motion was made and seconded to endorse the change in the QCA requirement. Dr. John White stated mild opposition to the proposal, stating that the QCA required for the Deans' List is 3.4 and his feeling is that if this level is maintained the student should be eligible and able to participate in the Honors Program. Dr. Dudley responded that it comes back to an issue of resources and providing a quality program for the students. He noted that 40 - 50% of the students enrolled in the program

participate for priority registration only, adding the increase in the QCA requirement will assist in serving those students who actively and fully participate. Dr. Norrine Spencer inquired if a graduated requirement would be possible, such as a 3.4 for freshman and an increase afterwards. Dr. Richard Bambach inquired if a proportional basis, such as 10% of the freshman class, had been considered. Dr. Dudley responded that the increasing QCA requirement would be difficult to track and that a 10% quota would make standards a "moving target". He added that his program is currently speaking to high schools students interested in Virginia Tech and they are requesting specific standards as a guide. Rob Regan inquired if the increase in the SAT score, tied in with the increase of the QCA would affect students who entered this fall. Dr. Dudley responded that if the endorsement is approved, it would be effective for freshman entering in Fall 1996. The question for endorsement was called for and a vote was taken. The proposal for endorsement of the increase in QCA was approved with 2 dissenting votes.

Reports from Commission Sub-Committees

* Committee on Undergraduate Curricula J. Seiler

Dr. John Seiler, Chair, presented the September 11, 1995 report. The motion was made and seconded to approve the items "For First and Second Reading" as amended. The motion carried.

FOR "FIRST and SECOND READING"
(unanimous approval)

* Courses Approved for SPRING 1996

CT New	2444	Idea Development and Creativity
MATH New	4254	Chaos and Dynamical Systems

* Courses Approved for FALL 1996

HIST New	1024	Ancient History
HIST New	1224	Introduction to Latin America
HIST New	2184	History of the Balkans
HIST New	2304	Africa in the Modern World
HIST New	2335,2336	History of Russia
HIST New	2345,2346	History of the Middle East
HIST New	2355,2356	History of China
HIST New	2364	History of Japan
HIST New	2375,2376	History of the Indian Subcontinent
HIST New	3024	The Early United States
HIST New	3104	United States Social History
HIST New	3105,3106	Women in U.S. History

HIST	3114	U.S. Business History
New		
HIST	3184	History of United States Foreign Relations
New		
HIST	3224	History of Virginia
New		
HIST	3234	The North American West
New		
HIST	3264	The United States in Latin America
New		
HIST	3274	The Greek City
New		
HIST	3284	The Roman Revolution
New		
HIST	3394	Europe Since World War II
New		
HIST	3424	Tudor and Early Stuart England, 1509-1660
New		
HIST	3434	Late Stuart and Eighteenth-Century England
New		
HIST	3484	Twentieth Century Germany
New		
HIST	3514	The Age of Exploration and Conquest
New		
HIST	3584	Colonial Latin America
New		
HIST	3594	The Rise of Modern Latin America
New		
HIST	3634	The Mexican Revolution
New		
HIST/HUM	3684	Cultural History of the Soviet Union and the Successor States
New		
HIST/HST	3715,3716	History of Technology
New		
HIST	3724	History of Disease, Medicine and Health
New		
HIST	4004	Topics in Social and Cultural History
New		
HIST	4014	Topics in War, Revolution and Diplomacy
New		
HIST	4024	Topics in Colonialism and Imperialism
New		
HIST	4034	Topics in Economic and Business History
New		
HIST	4044	Topics in Women's History
New		
HIST	4054	Topics in Political History
New		
HIST	4064	Topics in Race and Ethnic History
New		
HIST/REL	4074	Topics on Religious and Intellectual
History	New	
HIST	4214	Topics in the History of Science, Medicine and Technology
New		
HIST	4224	Topics in Legal and Constitutional History
new		
HIST	4234	Topics in African-American History
New		
HIST	4244	Topics in Environmental History
New		
HUM	2504	Introduction to American Studies
New		

* Courses Approved for SPRING 1997

ENGL 4084 Topics in Linguistics
New

* Checksheets, Options and Concentrations

Family and Child Development Checksheets, Major Revised
Graduating Class of 1997

Child Care Administration Option
Early Childhood Education Option
Human Development Option
Human Services Option

History Checksheet, Minor
Revised
Graduating Classes of 1997 and 1998

History Checksheets, Major and Minor Revised
Graduating Class of 1999

Liberal Arts and Sciences Concentration Checksheets
Graduating Classes of 1996 & 1997, 1998, 1999 & 2000
Middle School Biology Concentration

New
Middle School General Science Concentration
New

Graduating Classes of 1996 & 1997, 1998 & 1999
Middle School English Concentration
New

Graduating Classes of 1996 & 1997, 1998 & 1999
Middle School Math Concentration
Revised

Graduating Classes of 1996 & 1997, 1998 & 1999
Middle School Social Science Concentration
New

Religious Studies Concentration Checksheet
New
Graduating Class of 1996 (University Wide Concentration)

* Courses to be DELETED

HIST	2105	Ancient History
HIST	2106	Ancient History
HIST	3034	Age of Washington and Jefferson
HIST	3134	Representative Americans
HIST	3414	Tudor England
HIST	3485,3486	History of Modern Germany
HIST	3614	African History
HIST	3624	History of Mexico
HIST	3625,3626	History of Latin America
HIST	3635,3636	History of Russia
HIST	3655,3656	History of the Middle East
HIST	3665,3666	History of China
HIST	3674	History of Japan
HIST	3675,3676	History of South Asia
HIST	3814	Topics in History of Science and Technology
HIST	4104	Historic Preservation
HIST	4124	History of Virginia

HIST	4135,4136	Women in American History
HIST	4145,4146	United States Social History
HIST	4184	History of American Foreign Relations
HIST	4194	American Economic and Business History
HIST	4204	History of Modern Western Medicine
HIST	4215,4216	History of Technology
HIST	4384	Europe Since World War II
HIST	4504	United States - Latin American Relations

Dr. Peggy Meszaros inquired as to the large number of new courses for History. Dr. John Seiler responded this was due to a refocusing in the curriculum as well as renumbering of the courses.

Reports from Standing Committees

* University Core Curriculum Committee R. Oderwald

Dr. Richard Oderwald, Chair, presented the April 27, 1995 minutes. He noted that a sub-committee has been formed to begin a review of the core this year. Motion was made and seconded to approve the minutes as presented. The motion carried.

Request for Posthumous Degree H. Griffin

Dr. Hayden Griffin presented a request to award the Bachelor of Science in Civil Engineering to Michael Douglas Cox. The conferral date for the degree will be determined at a later time by the College of Engineering. The motion was made and seconded to approve the request as presented. The motion carried.

Class Meeting Schedule E. Brown

Dr. Ezra Brown proposed the Committee on Academic Support re-visit the issue of time between classes. Dr. Alan McDaniel, Chair of CAS, responded they would do so and added the views expressed last year were many and varied. Dr. Richard Bambach noted that if we do not change the current policy, we are in effect telling students they do not have to attend class.

College Information Exchange

Dr. David W. Smith, College of Forestry and Wildlife Resources, stated the Department of Fisheries and Wildlife has revised its application of the Freshman Rule to strictly adhere to the approved policy. He noted it will now only be applied in the two stated instances of policy:

- 1) extenuating circumstances justified with documentation
- 2) in cases of changes of academic major

Dr. Smith added that students could appeal through the College Appeals Committee and the Academic Appeals Committee for instances which do not fall into one of the established categories. He noted that the department head would have approval signature in lieu of the academic advisor.

Dr. John White, Agriculture and Life Science, stated clarification is needed on the acceptance of ROTC credits toward degrees as stated in the Undergraduate Catalog. Dr. Mary Ann Lewis suggested a general statement be added that students should refer to their APPROVED major checksheet for the number of hours allowed. Wanda Hankins Dean, University Registrar, noted the catalog information could be amended to allow such a statement.

Dr. Hayden Griffin, Engineering, reported that the College of Engineering has tied for 17th place in a survey of engineering schools conducted by

U.S. News and World Report. He added the survey would appear in the next issue.

Dr. Norrine Spencer, Business, noted the Pamplin College of Business is ranked 48th among business schools across the country.

Dr. Meszaros expressed her pleasure with these rankings but was disturbed to hear that Virginia Tech is not ranked among the best teaching universities. She noted that two Virginia schools, William & Mary and the University of Virginia were ranked in the survey. She inquired how we may best go about in changing this so that we are known as a teaching university.

Other Business

Wanda Hankins Dean, University Registrar, stated that in trying to further streamline and improve processes, her office sometimes finds it difficult to disseminate information to all parties that may be affected by changes. She asked that any ideas or suggestions for improved communication and flow of information be forwarded to her. Dr. Meszaros noted that it is up to all of us to provide better communication which will in turn enhance our processes and programs.

Dr. Brown distributed index cards and asked that everyone participate to assist in setting the agenda for the commission this year. He asked that all address two issues and provide their responses on the cards, three items concerning academics at Virginia Tech that are currently working well and 3 issues concerning academics that are broken and in need of fixing. He instructed the members present that they may get together in small groups to discuss these issues and asked that all responses be sent to him.

No other business was presented.

The meeting was adjourned at 3:53p.m.

Respectfully submitted,

Steven Wilson
Assistant to the University Registrar

MINUTES

Commission on Undergraduate Studies and Policies
President's Boardroom
September 25, 1995

Present: Dr. E. Brown, Chair; Dr.'s O. Abaye, R. Bambach, S. Brooker-Gross, J.L. Eaton, H. Griffin, M.A. Lewis, J. Marchman, A. McDaniel, S. Murphy, R. Purdy, C. Steele Rogers, J. Seiler, N. Spencer, D. Stetler, E. Sturgis, R. Smick-Attisano for J. White; S. Martin; R. Diz, GSA; W. Grubb, Staff Senate; P. Murphy, Library; J. Ohm, SGA; R. Regan, Honor System.

Absent: Dr.'s R. Bates, G. Brown, P. Edwards, J. Johnson, P. Knox, P. Meszaros, M. Schaefermeyer, M.J. Sirgy, D.W. Smith, R. Sorensen, F.W. Stephenson, L. Swiger, W. Worner; P. Gallagher, A. Wood, SGA; W.H. Dean, University Registrar

Visitors: S. Bambach, D. Bousquet, C. Goree, E. Guertin, R. Oderwald, S. Wilson.

* Call to Order and Announcements

Dr. Ezra Brown called the meeting to order at 3:05 p.m. He stated the resolution for the 5 year Bachelors/Masters Program as presented at University Council for "first reading" on September 18 and the "second reading" would be on October 9.

* The Agenda was approved as distributed.

* The Minutes of September 11, 1995 were approved with corrections.

Reports from Commission Sub-Committees

* Committee on Undergraduate Curricula J. Seiler

Dr. John Seiler, Chair, presented the September 25, 1995 report. The motion was made and seconded to approve the items "For First and Second Reading" as amended. The motion carried.

FOR "FIRST and SECOND READING"
(unanimous approval)

* Courses Approved for SPRING 1996

ALS	2504	Animals in Society
New		
CSES/GEOG	4834	Soil Characterization and Interpretation
New		

(CSES - Home Department)

* Courses Approved for FALL 1996

CSES	3634	Physics of Pollution
New		

appeared on both lists concerning academics at Virginia Tech and added he would provide a list of all responses at a later date. Dr. Brown did note that much praise was bestowed upon the diversity of the programs offered at the university.

Dr. Hayden Griffin stated he now possesses a template of the coversheet for the "new and improved" course proposal form and will make it available to anyone interested. He noted he is currently working on placing courses currently on 15 day review onto the World Wide Web. Dr. Brown added that CUC would encourage everyone to follow the "new" course proposal format and to only include the necessary approval pages.

The meeting was adjourned at 3:25p.m.

Respectfully submitted,

Steven Wilson
Assistant to the University Registrar

MINUTES

Commission on Undergraduate Studies and Policies

President's Boardroom

October 9, 1995

Present: Dr. E. Brown, Chair; Dr.'s A. Abaye, R. Bambach, S. Brooker-Gross, O.H. Griffin, P. Knox, J. Marchman, P. Meszaros, A. McDaniel, S. Murphy, C. Rogers, M. Schaefermeyer, J. Seiler, M.J. Sirgy, D.W. Smith, N. Spencer, D. Stetler, E. Sturgis, J. White; S. Martin; R. Diz, GSA; P. Gallagher, SGA; W. Grubb, Staff Senate; A. Langer, SGA/AA; P. Murphy, Newman Library.

Absent: Dr.'s R. Bates, G. Brown, P. Edwards, J.L. Eaton, J. Johnson, M.A. Lewis, R. Purdy, R. Sorensen, F.W. Stephenson, L. Swiger, W. Worner; W.H. Dean, University Registrar; J. Eggleton, SGA/AA; J. Ohm, SGA; R. Regan, Honor System; A. Wood, SGA.

Visitors: S. Bambach,, E. Guertin, R. Oderwald, S. Wilson.

* Call to Order and Announcements

Dr. Ezra Brown called the meeting to order at 3:03 p.m. Patrick Gallagher announced the Alpha Kappa Psi fraternity would be "rocking" to raise funds for the American Cancer Society from noon on Friday, October 13 through noon on Sunday, October 15.

* The Agenda was approved as distributed.

* The Minutes of September 25, 1995 were approved as distributed.

Reports from Standing Committees

* University Core Curriculum Committee R. Oderwald

Dr. Richard Oderwald, Chair, presented the September 14, 1995 minutes. He stated the committee is preparing for its annual workshop and the upcoming review of the core. Motion was made and seconded to approve the minutes as presented. The motion carried.

* University Library Committee P. Murphy

Patricia Murphy, Newman Library representative, presented the April 13, 1995 minutes. Adam Langer, SGA/Academic Affairs representative inquired why printing costs were initiated in the Library Media Center. Ms. Murphy stated it was due to the cost of materials, supplies and staffing. She noted the library is currently investigating processes to allow media center printing to be sent via e-mail. Mr. Langer responded that many students do not have, for various reasons, access to computers which would exclude them from receiving such information. He added it was his feeling that the university is here to provide for all its students and implementation of this would prohibit some students from access to university facilities. Motion was made and seconded to approve the minutes as presented. The motion carried.

* Virginia Tech Athletic Committee N. Spencer

Dr. Norrine Spencer presented the April 18, 1995 minutes. She stated the minutes are "old news" and that more current minutes would be forthcoming. She added current topics include budget and facilities reviews. Dr. John White inquired on the status of the committee report on Athletic Advising. Dr. Spencer responded that a full report would be available in the near future adding the general feeling is that the university is providing good services to its student athletes. Provost Meszaros stated she and President Torgersen had met with the committee, adding that ideas and recommendations in the report will measurably strengthen our current program. Motion was made and seconded to approve. The motion carried.

"Bouquets and Barbs"

E. Brown

Dr. Ezra Brown distributed a handout which indicated the items expressed as either being "broken and in need of fixing" or "working well" in the university. He suggested that the membership break into three groups at the next meeting to discuss the three top "barbs". After a brief discussion, the consensus of the commission was to discuss one topic at each of the following three meetings, thus allowing the full membership to provide input and insight into the topic at hand. Dr. Brown asked the membership to review current policy on each issue, adding a general discussion on the three topics would be held during the meeting scheduled on October 23.

College Information Exchange

No information was exchanged at this time.

Other Business

Dr. Norrine Spencer requested the Committee on Academic Policies review the established criteria for students who graduate with distinction. She noted current policy excludes many qualified and deserving students who enter Virginia Tech as transfer students with more than 60 hours.

The meeting was adjourned at 3:29p.m.

Respectfully submitted,

Steven Wilson
Assistant to the University Registrar

Bobbi J. Lowe
President's Office, Virginia Tech
540-231-6232 FAX: 540-231-4265

MINUTES

Commission on Undergraduate Studies and Policies
President's Boardroom
October 23, 1995

Present: Dr. E. Brown, Chair; Dr.'s A. Abaye, R. Bambach, J.L. Eaton, H. Griffin, P. Knox, M.A. Lewis, J. Marchman, A. McDaniel, S. Murphy, R. Purdy, C. Rogers, M. Schaefermeyer, J. Seiler, M.J. Sirgy, D.W. Smith, N. Spencer, D. Stetler, E. Sturgis, R. Smick-Attisano for J. White; R. Diz, GSA; P. Gallagher, SGA; W. Grubb, Staff Senate; P. Murphy, Newman Library; J. Ohm, SGA; A. Wood, SGA; J. Eggleton, SGA/AA; A. Langer, SGA/AA.

Absent: Dr.'s R. Bates, S. Brooker-Gross, G. Brown, P. Edwards, J. Johnson, P. Meszaros, R. Sorensen, F.W. Stephenson, L. Swiger, W. Worner; S. Martin; R. Regan, Honor System.

Visitors: W. H. Dean, J. Dudley, E. Guertin, D. Scott, S. Wilson.

¥ Call to Order and Announcements

Dr. Ezra Brown called the meeting to order at 3:03 p.m. He stated the proposal for the 5 Year Bachelor/Master Program was approved at the October 16 meeting of University Council.

¥ The Agenda was approved as distributed.

¥ The Minutes of October 9, 1995 were approved as distributed.

Reports from Commission Sub-Committees

¥ Committee on Undergraduate Curricula J. Seiler

Dr. John Seiler, Chair, presented the October 23, 1995 report. Motion was made and seconded to approve the report "For First and Second Reading" as distributed. The motion carried.

FOR "FIRST and SECOND READING"
(unanimous approval)

¥ Courses Approved for SPRING 1996

HST/HIST	2054	Engineering Cultures	New
(HST - Home Dept.)			

¥ Courses Approved for FALL 1996

CSES/ENSC	3644	Plant Materials for Environmental Restoration	New
(CSES - Home Dept.)			

¥ Checksheets, Options and Concentrations

Engineering Science and Mechanics Checksheet, Major Graduating Class of 1998	Revised
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Music Checksheets, Major and Minor Graduating Classes of Fall 1997 through Spring 1999	Revised
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Education Option
Performance Option
Theory and Composition Option
Designed Option

¥ Other Actions

Program Name Change, Liberal Arts and Sciences to be renamed Interdisciplinary Studies (IDST)
Effective for students Graduating in Spring 1997

¥ Courses to be Deleted

HST 3844 The Technologist in Society

"Bouquets and Barbs" - General Discussion E. Brown

Dr. Ezra Brown opened the discussion by stating the top 3 "barbs" as expressed by the membership are the Freshman Rule, Advising and Eligibility/Retention/Progress Toward Degree. He referred to the "Proposal for Discussion" provided by a working subgroup of the Committee on Academic Policies and introduced Prof. Ron Daniel, past chair of the committee. Prof. Daniel stated the proposal is intended as a "beginning" in addressing issues surrounding and impacting academic eligibility. The discussion centered around the topics of the "Academic Contract", raising the eligibility schedule to 2.0000 for all students, and Freshman Rule and Late Drops. No consensus was reached, with Dr. Brown asking that any suggestions or comments to the proposal be forwarded to him, including issues of implementation. He stated he would then assimilate the comments and forward to the committee. The membership did agree that we must assist students in changing their behavior and assuming responsibility for their academic performance. It was also noted that early intervention programs should be established to identify and assist those students in academic peril.

College Information Exchange

Dr. Hayden Griffin reported the Computing Center has established a e-mail listserv for all students enrolled in the college. He noted that as of this date, no communication problems have occurred in the distribution of information.

Other Business

Julie Eggleton, SGA/Academic Affairs representative presented a resolution for discussion on reforming the current grading system by abolishing the grade of A- and giving any grade of 90 or better a 4.0000 weight. Wanda Hankins Dean, University Registrar, pointed out that the current grading policy allows, but does not require, faculty use of "+" or "-". Dr. Jim Marchman added they are also not required to use a 100 point scale, and that this resolution would be far more limiting to grading flexibility than current policy. Wanda stated she could provide data to the SGA on the use of the plus/minus grading scale to aid in further discussion of this issue.

The meeting was adjourned at 4:15 p.m.

Respectfully submitted,

Steven Wilson
Assistant to the University Registrar

MINUTES

Commission on Undergraduate Studies and Policies President's Boardroom
November 13, 1995

Present: Dr. E. Brown, Chair; Dr.'s. R. Bambach, S. Brooker-Gross, J.L. Eaton, P. Knox, M.A. Lewis, A. McDaniel, S. Murphy, R. Purdy, M. Schaefermeyer, J. Seiler, D.W. Smith, N. Spencer, D. Stetler E. Stungis, R. Smick-Attisano for J. White; S. Martin; R. Diz, GSA; J. Eggleton, SGA/AA; P. Gallagher, SGA; W. Grubb, Staff Senate; A. Langer, SGA/AA; P. Murphy, Newman Library.

Absent: Dr.'s A. Abaye, R. Bates, G. Brown, P. Edwards, O.H. Griffin, J. Johnson, J. Marchman, P. Meszaros, C. Rogers, M.J. Sirgy, R. Sorensen, F.W. Stephenson, L. Swiger, W. Worner; J. Ohm, SGA; R. Regan, Honor System; A. Wood, SGA.

Visitors: S. Bambach, J. Dudley, C. Goree, E. Guertin, R. Kirkpatrick, S. Wilson.

* Call to Order and Announcements

Dr. Ezra Brown called the meeting to order at 3:05 p.m. Dr. Susan Brooker-Gross announced a task force has been established to look at the "big picture" surrounding student systems and it would be co-chaired by she and Dr. Hayden Griffin. She noted a deadline for their report to be submitted to Provost Meszaros has been set for January 5, 1996. She asked that comments or suggestions on any issues surrounding student systems be forwarded to she or Hayden.

Dr. Alan McDaniel brought forward issues surrounding the submission of degree checksheets and the approval of courses. He noted that in theory, the two year advance approval appears to be working, but in reality courses required on those checksheets may in fact be in the approval process at the time for checksheet approval. It was noted that the course or courses could be submitted on the checksheets as a special study with title, and noted the course is in the approval process, also listing the requested course number and title.

* The Agenda was approved as distributed.

* The Minutes of October 23, 1995 were approved as distributed.

Reports from Commission Sub-Committees

* Committee on Undergraduate Curricula

Dr. John Seiler, Chair, presented the November 13, 1995 report. Motion was made and seconded to approve the report "For First and Second Reading" as distributed. The motion carried.

FOR "FIRST and SECOND READING"
(unanimous approval)

* Courses Approved for SPRING 1996

CSES 2434 Crop Evaluation
New

* Courses Approved for FALL 1996

HORT 3584 Landscape Contracting Practicum
New

Dr. Seiler announced the meeting scheduled for November 17 would be canceled and the next meeting would be on December 1, 1995. He also stated as of December 1, 1995 the committee would no longer accept any courses for approval which do not conform to the course proposal guidelines approved by CUSP on April 26, 1993.

Reports from Standing Committees

* University Core Curriculum Committee

Dr. Richard Bambach presented the September 28, 1995 and October 12, 1995 minutes. Motion was made and seconded to accept the minutes as presented. The motion carried.

* Virginia Tech Athletic Committee

Dr. Norrine Spencer presented the September 28, 1995 minutes. Motion was made and seconded to accept the minutes as presented. The motion carried.

General Discussion

Dr. Ezra Brown stated he had received only one comment on the proposal for discussion draft by the Committee on Academic Policies. After a brief discussion, the membership of the commission agreed the proposal should be broken down into separate issues and resolutions brought forward from CAP on each. Dr. Brown noted it appeared the majority if not all of the members were in agreement that the eligibility schedule should be raised to 2.0000 for all students. No agreement was reached concerning the Freshman Rule/Late Drop. Dr. Brown asked all members to send their comments and suggestions on each issue presented in the proposal to either he or Jim Marchman, CAP chair by November 27.

College Information Exchange

No information was exchanged at this time.

Other Business

Dr. Richard Bambach stated his feeling that CUSP should revisit the issue of the number of hours in which undergraduates are allowed to enroll during each six week summer semester. He noted the current limit of six hours per semester does not allow students wishing to enroll in a lab/lecture course to enroll in an additional course without approval of their academic dean. It was noted that in such cases, the majority of the requests for excess hours have been approved. Dr. Brown stated this issue would be placed on the agenda of the November 27 meeting.

The meeting was adjourned at 4:29 p.m.

Respectfully submitted,

Steven Wilson
Assistant to the University Registrar

MINUTES

Commission on Undergraduate Studies and Policies President's Boardroom
November 27, 1995

Present: Dr. E. Brown, Chair; Dr.'s. R. Bambach, S. Brooker-Gross, J.L. Eaton, H. Griffin, P. Knox, M.A. Lewis, J. Marchman, P. Meszaros, A. McDaniel, S. Murphy, R. Purdy, M. Schaefermeyer, J. Seiler, M.J. Sirgy, D.W. Smith, N. Spencer, D. Stetler, E. Sturgis, J. White; S. Martin; R. Diz, GSA; W. Grubb, Staff Senate; P. Murphy, Newman Library; J. Eggleton, A. Langer, SGA/AA.

Absent: Dr.'s A. Abaye, R. Bates, G. Brown, P. Edwards, J. Johnson, C. Rogers, R. Sorensen, F.W. Stephenson, L. Swiger, W. Worner; P. Gallagher, SGA; J. Ohm, SGA; R. Regan, Honor System, Honor System; A. Wood, SGA.

Visitors: S. Bambach, C. Goree, E. Guertin, B. Simpson.

* Call to Order and Announcements

Dr. Ezra Brown called the meeting to order at 3:02 p.m. He stated that "Proposed" 1998 Degree Checksheets must be submitted through governance by the fourth week of spring semester and asked that this information be carried back to all colleges and departments.

* The Agenda was approved as distributed.

* The Minutes of November 13, 1995 were approved with amendments.

Reports from Commission Sub-Committees

* Committee on Academic Policies

Dr. Ellie Sturgis presented the May 10, 1995 and October 11, 1995 minutes. Motion was made and seconded to accept the minutes as presented. The motion carried.

* Committee on Academic Support

Dr. Alan McDaniel, Chair, presented the April 19, 1995 minutes. Motion was made and seconded to accept the minutes as presented. The motion carried.

Dr. McDaniel reported no dates have been set concerning commencement after Spring 1998 but the consensus of the committee is to hold commencement the second week of May. He added this would not conflict with commencement at Radford University.

Reports from Standing Committees

* University Core Curriculum Committee

Dr. Susan Brooker-Gross presented the October 26, 1995 minutes. Motion was made and seconded to accept the minutes. The motion carried.

Discussion to Increase Summer School Hours

As noted at the November 13, 1995 meeting of CUS, students have been unable to enroll in more than 6 hours per summer semester without approval of their dean. Motion was made and seconded to allow students to enroll in a maximum of seven hours per summer term without permission of their academic dean. Question was raised how current billing would be affected by the increase and if accommodations would be made to allow for this change. Dr. Alan McDaniel stated the Committee on Academic Support would investigate the billing issues and report back to CUS. Motion to increase hours carried with no dissenting votes.

College Information Exchange

Dr. Norrine Spencer, College of Business, reported that Lori Ratliff (FIN) has been selected as a finalist for a Truman Scholarship and added that Lori, in addition to Mark Embree (CS/MATH) have been selected as finalists for State Rhodes Scholarships.

Dr. John White, College of Agriculture and Life Sciences, inquired if any colleges other than Arts and Sciences have departments pursuing the 5 year Bachelor/Masters program. Dr. Norrine Spencer stated a pilot program has been established in the Department of Accounting.

Other Business

Dr. Ezra Brown noted the last meeting of the semester will be on Monday, December 11 and asked that those not able to attend please send a substitute.

The meeting was adjourned at 3:39 p.m.

Respectfully submitted,

Barbara Simpson
Assistant University Registrar

MINUTES

Commission on Undergraduate Studies and Policies President's Boardroom
December 11, 1995

Present: Dr. E. Brown, Chair; Dr.'s. A. Abaye, R. Bambach, S. Brooker-Gross, J.L. Eaton, O.H. Griffin, M.A. Lewis, J. Marchman, A. McDaniel, S. Murphy, R. Purdy, C. Rogers, M. Schaefermeyer, J. Seiler, T. Rakes for M.J. Sirgy, N. Spencer, D. Stetler, E. Sturgis, J. White; S. Martin; W. Grubb, Staff Senate; P. Murphy, Newman Library

Absent: Dr.'s R. Bates, G. Brown, P. Edwards, J. Johnson, P. Knox, P. Meszaros
D.W. Smith, R. Sorensen, F.W. Stephenson, L. Swiger, W. Worner; R. Diz, GSA; P. Gallagher, SGA; J. Ohm, SGA; R. Regan, Honor System, A. Wood, SGA, J. Eggleton, A. Langer, SGA/AA.

Visitors: S. Bambach, J. Dudley, M. Foushee, R. Giddings , E. Guertin, S. Wilson.

* Call to Order and Announcements

Dr. Ezra Brown called the meeting to order at 3:07 p.m. Dr. Jack Dudley, Director of the University Honors Program announced that Mark Embree, a student in the program has been selected as a State Rhodes Scholar. He stated Mark will be studying at Oxford for the next 2 years with all expenses being paid. Dr. Dudley added that last time a Rhodes Scholar was selected from Virginia Tech was in 1962.

* The Agenda was approved as amended.

* The Minutes of November 27, 1995 were approved as distributed.

Reports from Commission Sub-Committees

* Committee on Undergraduate Curricula

Dr. John Seiler presented the December 11, 1995 report. Question was raised if title of "Information Technology" should reside as part of the department name of Management Science. Dr. Terry Rakes, MSCI, stated this may not be the only appropriate place for it to reside. He added the decision to include Information Technology in the department name was reached after an extensive one year study. Dr. Rakes noted the study included surveys of recruiters, alumni, current students and peer institutions. He added that many of the peer institutions have added the same or similar titles to their department names and that recruiters identify with the name as well. Dr. Rakes stated the change would not affect the current curriculum. Motion was made and seconded to approve the report "for First and Second Reading" as distributed. The motion carried.

FOR "FIRST and SECOND READING"
(unanimous approval)

* Courses Approved for FALL 1996

HORT 3345,3346 Herbaceous Landscape Plants I & II
New

* Checksheets, Options and Concentrations

Environmental Science Checksheet, Major
Revised
Graduating Class of FALL 1995 and Later
Aquatic Resources Option
Land Resources Option
Plant Resources Option
Waste Management Option

* Other Actions

Program Name Change, Management Science to be renamed Management Science and Information Technology, effective for students graduating in Fall 1996.

* Courses to be Deleted

HORT 3444 Herbaceous Plant Materials

Reports from Standing Committees

* Committee on Academic Support

Dr. Alan McDaniel, Chair, presented the November 1, 1995 minutes. He stated the Monday start date for Fall Semester was successful, adding the committee does not feel it is necessary to alter the calendar or its criteria. The motion was made and seconded to accept the minutes as presented. The motion carried.

Resolution 1995-1996A., Policy on Observance of Martin Luther King, Jr. Day

Dr. Alan McDaniel presented the resolution "for First Reading". He reported the Committee on Academic Support considered several possibilities before an appointed subcommittee came forward with a draft of the resolution. Dr. McDaniel noted the format in which the resolution is presented was suggested in keeping with previous resolutions and that it be presented as an amendment to the current policy on Religious Holidays. He stated that CAS wanted to emphasize they do not consider the day to be either an ethnic or religious holiday but a day of significance to all Americans. The question was raised concerning classes who drop students not in attendance on the first day of class in regard to attending commemorative events. Dr. McDaniel noted instructors will be encouraged to allow students to participate in events but added it is the responsibility of the student to notify the instructor prior to the absence of class. He added some departments have specified a contact person and would encourage all departments to do so. Marvin Foushee, Assistant University Registrar, stated his office would be able to distribute with class rolls, a statement on observance of the day. Motion was made and seconded to waive "First Reading" and approve "for Second Reading" as distributed. The motion carried with no dissenting votes.

Request for Posthumous Degree

Dr. Hayden Griffin presented a request to award the Bachelor of Science in Mechanical Engineering to Paul Dirksen Smith. The conferral date for the degree will be determined at a later date by the College of Engineering. The motion was made and seconded to approve the request as presented. The motion carried.

Resolution on Academic Eligibility Policy

Dr. James Marchman, Chair of the Committee on Academic Policies distributed the resolution "for First Reading". He stated the resolution was revised based on discussion and comments from previous meetings of the commission. Dr. Marchman stated the resolution proposes to amend the current policy, (Presidential Policy 113) to raise the minimum standard for academic good standing to 2.0000 for all students. He noted it is the hope of CAP that this revision will aid in reducing the number of students in academic trouble by identifying problems earlier and providing a more workable time frame in which to achieve the acceptable level of eligibility. A brief discussion took place on implementation issues, how this policy and the Freshman Rule may affect one another, the transfer of courses while on probation and/or suspension and appeals issues. Dr. Brown asked that any comments or revisions be sent to Dr. Marchman. He added the resolution would be on the agenda at the January 22, 1996 meeting "for Second Reading".

College Information Exchange

No information was exchanged.

Other Business

Dr. Alan McDaniel reported he had met with Mary Thompson, University Bursar after question had been raised concerning the increase in hours for enrollment during summer terms. He stated that students are billed for a minimum of three hours, followed by four and five, which is considered full-time by Financial Aid and the Bursar. He added the increase in hours would not have any impact on the billing process.

Dr. Norrine Spencer requested the Committee on Academic Policies review the requirement that sixty hours be completed at Virginia Tech for a student to graduate with distinction. She stated the current hour limit eliminates many eligible transfer students. Dr. Marchman stated the committee would review the requirement.

The meeting was adjourned at 4:16 p.m.

Respectfully submitted,

Steven Wilson
Assistant to the University Registrar

MINUTES

Commission on Undergraduate Studies and Policies President's Boardroom
January 22, 1996

Present: Dr. E. Brown, Chair: Dr.'s R. Bambach, S. Brooker-Gross,
J.L. Eaton
O.H. Griffin, M.A. Lewis, J. Marchman, A. McDaniel, S. Murphy, R. Purdy,
C. Steele Rogers, M. Schaefermeyer, J. Seiler, M.J. Sirgy,
D.W. Smith, N. Spencer, D. Stetler, E. Sturgis, J. White; S. Martin;
W. Grubb, Staff Senate; A. Langer, SGA/Academic Affairs; P.
Murphy, Newman Library; R. Regan, Honor System.

Absent: Dr.'s A. Abaye, R. Bates, G. Brown, P. Edwards, J. Johnson, P.
Knox,
P. Meszaros, R. Sorensen, F.W. Stephenson, L. Swiger, W. Worner;
R. Diz, GSA; P. Gallagher, SGA; J. Ohm, SGA; A. Wood, SGA; J.
Eggleton, SGA/AA.

Visitors: D. Bousquet, W.H. Dean, E. Groninger, E. Guertin, R.
Kirkpatrick,
R. Oderwald, D. Scott, S. Wilson.

* Call to Order and Announcements

Dr. Ezra Brown called the meeting to order at 3:04 p.m. Steven Wilson,
Assistant to the University Registrar stated that "PROPOSED" degree
requirement checksheets for 1998 must be submitted for approval by the
end of the fourth week of the semester. He added the checksheets must be
through governance and "APPROVED" by the day after the end of the
semester or the last approved checksheet on file would be used for
students graduating in 1998.

* The Agenda was approved as distributed.

* The Minutes of December 11, 1995 were approved as distributed.

Reports from Commission Sub-Committees

* Committee on Undergraduate Curricula

Dr. John Seiler presented the January 22, 1996 report. Motion was made
and seconded to approve the report "for First and Second Reading" as
distributed. The motion carried.

FOR "FIRST and SECOND READING"
(unanimous approval)

* Courses Approved for First Summer 1996

HNF	1354	Lifeguard Training
Revised		
HNF	3874	Clinical Exercise Physiology
New		

* Checksheets, Options and Concentrations

Horticulture Checksheets, Major
Graduating Class of 1997
Horticulture Science Option
Horticulture Crops Option
Horticulture Education and Therapy Option

* Other Actions

Program Name Change, Human Nutrition and Foods to be renamed Human Nutrition, Foods and Exercise, effective for students graduating in Fall 1996

* Courses to be Deleted

HNF 4874 Clinical Exercise Physiology

Reports from Standing Committees

* University Athletic Committee

Dr. Norrine Spencer presented the October 26, 1995 minutes for acceptance. Motion was made and seconded to accept the minutes as presented. The motion carried.

* University Core Curriculum Committee

Dr. Richard Oderwald, Chair, presented the November 9, 1995 minutes for acceptance. Motion was made and seconded to accept the minutes as presented. The motion carried.

College Information Exchange

Dr. David W. Smith, Associate Dean for the College of Forestry and Wildlife Resources reported that all students in the college with a 1.5000 GPA or lower after Fall semester were met with individually to determine the best course of action for continued enrollment. Dr. Smith noted the college will continue to track all students in academic difficulty. Delores Scott, Director of Academic Enrichment stated her support for the efforts of the college and asked that all colleges remind their students of the free tutoring programs provided by the university.

Other Business

Dr. Brown stated the Committee on Academic Policies is continuing to revised the proposed resolution to amend the current academic eligibility schedule. Dr. James Marchman, Chair of CAP, stated he would be meeting with Wanda Dean, University Registrar, to identify implementation problems and formulate a schedule for implementation. Adam Langer, SGA/Academic Affairs representative stated the SGA would be in support of the resolution as it is approved by the commission.

Wanda Dean inquired if there had been any impact on the first day of classes being held on Martin Luther King, Jr. day. The consensus of the commission was that things went very smoothly with little or no negative impact. Delores Scott noted concerns were expressed by African-American students attending an evening commemorative. She stated their concern

was that the university would not close for Martin Luther King, Jr. day but would close early for football games.

Dr. Brown revisited the issue of advising, the "third barb" from the "bouquet" of early meetings. He noted that for the university to retain students and have them succeed, we must assist them from their first day. He added that first semester and first year advising is critical to their success at Virginia Tech. After a brief discussion on various issues affecting advising, Dr. Brown asked that any suggestions, comments and ideas be forwarded to him. He stated he would assimilate the information and bring back to the commission.

No other business was presented.

The meeting was adjourned at 3:47 p.m.

Respectfully submitted,

Steven Wilson
Assistant to the University Registrar

MINUTES

Commission on Undergraduate Studies and Policies President's Boardroom
February 12, 1996

Present: Dr. E. Brown, Chair; Dr.'s R. Bambach, S. Brooker-Gross, J.L. Eaton, O.H. Griffin, P. Knox, J. Marchman, A. McDaniel, P. Meszaros, S. Murphy, R. Purdy, C. Steele Rogers, M. Schaefermeyer, J. Seiler, D.W. Smith, N. Spencer, D. Stetler, J. White; R. Diz, GSA; W. Grubb, Staff Senate; P. Murphy, Newman Library; A. Langer, SGA/AA.

Absent: Dr.'s A. Abaye, R. Bates, G. Brown, P. Edwards, J. Johnson, M.A. Lewis, M.J. Sirgy, R. Sorensen, F.W. Stephenson, E. Sturgis, L. Swiger, W. Worner; S. Martin; J. Eggleton, SGA/AA; R. Regan, Honor System; P. Gallagher, J. Ohm, A. Wood, SGA.

Visitors: D. Bousquet, W.H. Dean, R. Giddings, R. Goss, E. Guertin, J. Hammond, B. Howell, B. Katz, R. Kirkpatrick, R. Oderwald, J. Sina, S. Wilson.

* Call to Order and Announcements

Dr. Ezra Brown called the meeting to order at 3:05 p.m.

* The Agenda was approved as amended.

* The Minutes of January 22, 1996 were approved as distributed.

* Resolution 1995-1996B. Academic Eligibility Policy

Dr. James Marchman, Chair of the Committee on Academic Policies, presented the resolution "for second reading". He stated that during the weeks since first reading in December, financial implications have been brought forward in regard to implementation for students entering in Fall 1996. A brief discussion took place concerning the effective date for implementation. Motion was made and seconded to amend the resolution with the effective date of Fall 1997 to allow time for an impact study. Provost Meszaros stated she feels this is a good policy, but added her concern that all participating be aware of all implementation issues. To address future policy implementation issues, she will ask, henceforth, all commissions and committees to identify issues and any consequences as well as establishing guidelines for periodic policy review. Dr. Paul Knox inquired if the policy could be approved in principle with the effective date to be specified at a later time. Dr. David Smith stated we would not know what the consequences are until the policy has been implemented. He added the university would not be helping itself by extending the effective date.

Dr. Richard Bambach expressed his concern that sufficient data had been collected to support the rationale for the policy. Dr. Marchman responded the 1997 date was suggested to allow for data collection, to provide an impact study and to insure the policy issue does not go away. Dr. Ezra Brown noted a specific effective date will provide information to University Council when the item is presented. He added that without the date, some people would be uncomfortable in supporting and approving the resolution. Provost Meszaros asked if the policy had been shared with other commissions. Dr. Roy Kirkpatrick responded that it has been shared with the Commission on Student Affairs and they are supportive of the resolution. Elizabeth Guertin noted a major distinction between the proposal and the current policy is the issue of intervention. She noted the proposal provides the opportunity to intervene earlier in a student's career. She then stated her support of the effective date for

Fall 1997. Dr. Susan Brooker-Gross asked if there would be merit to have the effective date specified as "no later than Fall 1997". Dr. Hayden Griffin asked what would happen if the resolution was passed for implementation in Fall 1997 and then, based on the impact study it is found that implementation could not take place at that time. Dr. Knox responded this is similar to not specifying the effective date.

Dr. John Seiler inquired if a number has been specified at which point the financial impact would be too great for the university to implement the policy. Dr. Griffin added we must also be aware of the cost of intervention (advising, resources, etc.) in addition to tuition revenues. Dr. Rita Purdy suggested the policy could be withdrawn if it is shown not to be viable. Dr. Norrine Spencer expressed her support in favor of a specific date of implementation adding it would provide a framework for advising efforts. Dr. Bambach stated he would prefer to table the issue until an analysis of available data is complete.

Dr. Kirkpatrick asked if financial impact could be alleviated by admitting additional students. David Bousquet stated that with an entering class of 4800 students, his office would be required to move deeper into the applicant pool. He added that if this is done, it may prove to be detrimental to the purpose of the proposal. Motion was made and seconded to amend the earlier motion and have the date of implementation changed to "students entering Summer 1997". By a show of hands, the motion to alter the effective date carried with no dissenting votes.

During discussion of the content of the resolution, Dr. Brooker-Gross inquired if provision 2 and 3 under "Student will be suspended ..." overlapped one another. The consensus of the group was that they did not overlap. Dr. Marchman stated the Committee on Academic Policies would bring forward the issue of "grandfathering" students into the revised policy as a separate item. Wanda Dean suggested under the area of "Returning Performance", the resolution be amended to read "2.50 QCA for every semester following the suspension until cumulative QCA is 2.00 or greater.". Motion was made and seconded to approve the suggested wording. The motion carried. Motion was made and seconded to approve the resolution with approved rewordings. The motion carried with no dissenting votes.

Reports from Commission Sub-Committees

* Committee on Undergraduate Curricula

Dr. John Seiler presented the February 12, 1996 report. He noted the report includes changes to satisfactory progress for new majors and internal majors in Fisheries and Wildlife. Dr. Seiler noted this is the only department in the college to have implemented this change. Elizabeth Guertin noted this change will in effect restrict the program. No further discussion took place. Motion was made and seconded to approve the report "for First and Second Reading" as distributed. The motion carried.

FOR "FIRST and SECOND READING"
(unanimous approval)

* Courses Approved for Spring 1996

ARCH 4515-4516 Architecture III: Design and Allied Studies
Revised
ARCH 4525 Thesis Documentation

New

* Courses Approved for Fall 1996

FIN 3304 Survey of Investments

New

MATH 1614 Number and Computing for Teachers

New

MATH 1624 Geometry and Computing for Teachers

New

* Other Actions

Department of Fisheries and Wildlife, College of Forestry and Wildlife Resources

Proposal to enhance academic success and satisfactory progress for majors and internal transfers. Effective date of Fall 1996.

* Courses to be Deleted

MATH 1615 Concepts in Math I

MATH 1616 Concepts in Math II

Reports from Standing Committees

* University Athletic Committee

Dr. Norrine Spencer presented the December 14, 1995 minutes for acceptance. Adam Langer inquired if commencement would be held in the coliseum due to impending roof repairs. Dr. Spencer stated the committee has been informed the repairs would begin after commencement, but added the Commencement Committee has indicated they could begin before May. She noted the final decision on repairs will be made by Physical Plant. Motion was made and seconded to accept the minutes as presented. The motion carried.

* University Core Curriculum Committee

Dr. Richard Oderwald, Chair, presented the December 14, 1995 minutes for acceptance. Motion was made and seconded to accept the minutes as presented. The motion carried.

* University Library Committee

Patricia Murphy presented the September 26, 1995 and October 19, 1995 minutes for acceptance. Motion was made and seconded to accept the minutes as presented. The motion carried.

College Information Exchange

No information was exchanged.

Other Business

No other business was presented.

The meeting was adjourned at 4:03 p.m.

Respectfully submitted,

Steven Wilson
Assistant to the University Registrar

MINUTES

Commission on Undergraduate Studies and Policies
President's Boardroom
February 26, 1996

Present: Dr. E. Brown, Chair; Dr.'s R. Bambach, S. Brooker-Gross, J. Marchman,
A. McDaniel, S. Murphy, R. Purdy, J. Seiler, M.J. Sirgy,
D.W. Smith, N. Spencer,
D. Stetler, E. Sturgis, R. Smick-Attisano for J. White; R. Diz, GSA; A. Langer, SGA/AA.

Absent: Dr.'s A. Abaye, R. Bates, G. Brown, P. Edwards, J.L. Eaton, O.H. Griffin, J. Johnson,
P. Knox, M.A. Lewis, P. Meszaros, C. Steele Rogers, M. Schaefermeyer, R. Sorensen,
F.W. Stephenson, L. Swiger, W. Worner; S. Martin, CAUS; W. Grubb, Staff Senate;
P. Murphy, Newman Library; R. Regan, Honor System; P. Gallagher, J. Ohm, A. Wood,
SGA; J. Eggleton, SGA/AA.

Visitors: S. Bambach, D. Bousquet, W.H. Dean, E. Guertin, R. Oderwald, J. Riehl, D. Scott,
S. Wilson.

* Call to Order and Announcements

Dr. Ezra Brown called the meeting to order at 3:04 p.m.

* The Agenda was approved as amended.

* The Minutes of February 12, 1996 were approved as distributed.

Reports from Commission Sub-Committees

* Committee on Undergraduate Curricula

Dr. John Seiler presented the February 26, 1996 report. Motion was made and seconded to approve the report "for First and Second Reading". A brief discussion took place concerning the revision of Advanced Placement credits in Foreign Languages. Questions were raised concerning how this information will be communicated, date of implementation of requested change and how the changes will affect advising efforts. Motion was made and seconded to remove the item for the report pending clarification from the department on these issues. The motion to remove the item carried. Motion was then made and seconded to approve the report "for First and Second Reading as amended.". The motion carried.

FOR "FIRST and SECOND READING"
(unanimous approval)

* Courses Approved for Fall 1996

CS	1004	Computer Literacy	Revised
CS	1205-1206	Operating System Tools	Revised
CS	1604	Introduction to the Internet	Revised
HORT	2164	Floral Design	Revised
HORT	3564	Computer Aided Landscape Design	New

* Courses Approved for Fall 1996

MATH 4324 Elementary Topology New

* Courses to be Deleted

MATH 4325-4326 Elementary Topology

Reports from Standing Committees

* Committee on Academic Support

Dr. Alan McDaniel, Chair, presented the November 29, 1995 minutes for acceptance. He noted that discussions were still in progress on the issue of allowing more time between classes. Motion was made and seconded to accept the minutes as presented. The motion carried.

* University Core Curriculum Committee

Dr. Richard Oderwald, Chair, presented the January 25, 1996 minutes for acceptance. Motion was made and seconded to accept the minutes as presented. The motion carried.

Request for Posthumous Degree

Dr. James Marchman presented a request to award the Bachelor of Science in Aerospace Engineering to Kimberly Marie Beatty. The conferral date of the degree will be Spring 1996 with the diploma to be awarded at the College of Engineering ceremony. The motion was made and seconded to approve the request as presented. The motion carried.

Resolution 1995-1996C., Transition to New Academic Eligibility Policy

Dr. James Marchman, Chair of the Committee on Academic Policies, presented the resolution. He stated the resolution will provide for a transition period for currently enrolled students to the revised policy in Resolution 1995-1996B. He noted the resolution provides for all students to be incorporated under the "new" schedule by May 2000. Motion was made and seconded to approve the resolution "for First Reading". Motion was then made and seconded to approve "for First and Second Reading" to allow both academic eligibility policy changes to move through the approval process simultaneously. The motion to approve "for First and Second Reading" as presented carried.

College Information Exchange

Elizabeth Guertin noted the home page for the University Academic Advising Center now includes an updated version of the University Core Curriculum.

Dr. Norrine Spencer noted the name change for the Department of Management Science has been stalled at University Council due to the cancellation of meetings. She inquired if approval for minutes could be obtained through e-mail when University Council has not other agenda items. Bud Brown stated he would suggest the approval process via e-mail to University Council.

Dr. Ellie Sturgis reported the offices of the Academic Dean and Undergraduate Deans in the College of Arts and Sciences will be relocating to modular units in the upper quad the week of March 4.

Other Business

No other business was presented.

The meeting was adjourned at 3:31 p.m.

Respectfully submitted,

Steven Wilson
Assistant to the University Registrar

MINUTES

Commission on Undergraduate Studies and Policies
President's Boardroom
March 25, 1996

Present: Dr. E. Brown, Chair; Dr.'s R. Bambach, S. Brooker-Gross, O.H. Griffin, P. Knox, J. Marchman, P. Meszaros, A. McDaniel, S. Murphy, R. Webb for R. Purdy, J. Seiler, D.W. Smith, N. Spencer, E. Sturgis, J. White; W. Grubb, Staff Senate; P. Murphy, Newman Library; J. Ohm, SGA; A. Langer, SGA/AA.

Absent: Dr.'s A. Abaye, R. Bates, G. Brown, P. Edwards, J.L. Eaton, J. Johnson, M.A. Lewis, C. Steele Rogers, M. Schaefermeyer, M.J. Sirgy, R. Sorensen, F.W. Stephenson, D. Stetler, L. Swiger, W. Worner; R. Diz, GSA; S. Martin, CAUS; R. Regan, Honor System; P. Gallagher, A. Wood, SGA; J. Eggleton, SGA/AA.

Visitors: S. Bambach, R. Giddings, E. Guertin, R. Oderwald, B. Pendergrass, S. Wilson.

¥ Call to Order and Announcements

Dr. Ezra Brown called the meeting to order at 3:03 p.m. He stated the resolution on Religious Holidays passed at University Council with no dissenting votes. He added the two resolutions on modifications to the Academic Eligibility Policy were deferred to the meeting scheduled for April 15. Dr. Meszaros stated the deferral was requested to allow for an Analysis Impact to be completed and distributed to the colleges prior to second reading.

¥ The Agenda was approved as distributed.

¥ The Minutes of February 26, 1996 were approved as distributed.

Reports from Commission Sub-Committees

¥ Committee on Undergraduate Curricula

Dr. John Seiler presented the March 25, 1996 report. Motion was made and seconded to approve the report "for First and Second Reading". He noted the request from the Department of Foreign Languages and Literatures to revise the awarding of Advanced Placement Credit was included under "Other Actions" and added that Dr. Chris Eustis was in attendance to answer questions. Dr. Eustis stated the decision will in no way affect the university foreign language requirement since the department begins awarding AP credit at the 2xxx level. He added the request is to provide flexibility and a more solid foundation for students. A brief discussion took place concerning course equivalencies, duplication and the possibility of awarding lower level credit. Dr. Eustis explained the AP tests are not equivalent to courses at Virginia Tech. The consensus of the group was that it would be appropriate to award 1xxx or 2xxx level equivalencies for AP credits. Elizabeth Guertin questioned the background of the HIDM, Interior Design Restriction. Dr. Seiler noted this change is to allow review of the student portfolio earlier in the career of the student. The motion to approve the report carried.

FOR "FIRST and SECOND READING" (unanimous approval)

¥ Courses Approved for Second Summer 1996

CS	1704	Introduction to Data Structures and Software Engineering	Revised
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¥ Courses Approved for Fall 1996

CS	2304	Self Study in a Programming System	Revised	
CS	4624	Multimedia, Hypertext and Information Access		New
FIW	2314	Wildlife Biology	Revised	
FIW	4414	Wildlife Population Ecology		Revised
FIW	4434	Wildlife Habitat Ecology	Revised	
HORT	4004	Horticulture Seminar		New
HTM	2434	Hospitality Sales		New
PSCI	1014	Introduction to United States Government and Politics		New
PSCI	1024	Introduction to Comparative Government and Politics		New
WOO	2114	Environment, Society and the Use of Wood	Revised	

¥ Courses Approved for Spring 1997

BIOL	3774	Molecular Biology		New
BIOL	4774	Molecular Biology Laboratory	Revised	
BIOL	4884	Cell Biology		New
ENT/FOR/PPWS	4524	Principles of Forest Entomology	Revised	

¥ Courses Approved for Fall 1997

BIOL	4664	Virology	Revised
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¥ Checksheets, Concentrations and Options

Biological Systems Engineering Checksheet, Major, Graduating Class of 1998

Computer Science Checksheet, Major, Graduating Classes of 1998, 1999 and 2000

Computer Science Checksheet, Minor, Graduating Classes of 1999 and 2000

Computer Engineering Checksheet, Major, Graduating Class of 1998 Regular and Co-op

Electrical Engineering Checksheet, Major, Graduating Class of 1998 Regular and Co-op

Forestry and Wildlife Resources Checksheets, Major, Graduating Class of 1998

Wildlife Science Option, Fisheries Science Option, Environmental Resource Management Option, Forestry Operations Option, Forest Resource Management Option, Outdoor Recreation Option, Forest Products Marketing and Management Option

Horticulture Checksheet, Major, Graduating Class of 1998 Landscape Contracting Option

Housing, Interior Design and Resource Management Checksheet, Major, Graduating Class of 1998 Residential Property Management Option

Mathematics Checksheet, Major and Minor, Graduating Classes of 1997 and 1998 Traditional Option, Education Option, Applied Computational Methods Option, Applied Discrete Mathematics Option

¥ Other Actions

Proposal to change name from Departments of Biochemistry and Nutrition and Anaerobic Microbiology to Department of Biochemistry

Proposal to change Restricted Enrollment Format in Housing, Interior Design and Resource Management, Interior Design Option, effective date for "Entering Class of 1996"

Department of Foreign Languages and Literatures, Proposal to revise policy on awarding Advanced Placement Credit

¥ Courses to be Deleted

BIOL	3134	Cell Biology
BIOL	4634	Molecular Biology
PSCI	1015	Introduction to Government and Politics
PSCI	1016	Introduction to Government and Politics

Reports from Standing Committees

¥ Committee on Academic Support

Dr. Alan McDaniel, Chair, presented the January 31, 1996 minutes for acceptance. Motion was made and seconded to accept the minutes as presented. The motion carried.

¥ University Athletic Committee

Dr. Norrine Spencer presented the January 25, 1996 minutes for acceptance. She noted Cassell Coliseum has been designated as a "smoke-free" building by the Office of Occupational Health and Safety. Motion was made and seconded to accept the minutes as presented. The motion carried.

¥ University Core Curriculum Committee

Dr. Richard Oderwald, Chair, presented the February 2, 1996 minutes for acceptance. Motion was made and seconded to accept the minutes as presented. The motion carried.

Chairs and Staffing for Commission Sub-Committees/Standing Committees

Dr. Ezra Brown reported there are several vacancies to be filled on various committees for the next academic year. He stated the Committee on Academic Support will require a Chair, noting this must be a faculty representative to the commission. The University Athletic, Commencement and University Core Committees will need representation, noting the one year terms could be filled by any member of the commission. Dr. Ellie Sturgis volunteered to serve on University Core with Dr. Norrine Spencer agreeing to extend her tenure on the University Athletic Committee by another year. Dr. Brown noted Dr. Cosby Steele Rogers will chair the Committee on Undergraduate Curricula next year, replacing Dr. John Seiler who will take over as Commission Chair. He added he will request volunteers for the remaining positions before making appointments to them.

College Information Exchange

Elizabeth Guertin stated her staff is currently updating the Community College Transfer Equivalent courses on the UAAC home page. Dr. Hayden Griffin stated this may cause some confusion if the information differs from the published guide. Susan Bambach noted the Transfer Guide is published with an effective date, adding the target date of the new guide will be sometime in April.

Other Business

Dr. Meszaros stated recent articles in the Wall Street Journal and U.S. News & World Report have focused on higher education, specifically addressing reduction in hours of "core" courses and requirements. She asked all to be aware of the atmosphere in regard to such issues. She added she would be meeting with the deans and department heads on Tuesday, March 26 to express her appreciation and thanks for their efforts over the past year and to address the following issues: * major accomplishments * "university mega-trends" * major challenges to higher education * major challenges to Virginia Tech

Dr. Meszaros also referred to papers which will be distributed and discussed, dealing with technology and research and graduate challenges. She added it is her intention to hold such forums at least once a semester to provide dialogue and feedback throughout the university community.

No other business was presented.

The meeting was adjourned at 3:50 p.m.

Respectfully submitted,

Steven Wilson Assistant to the University Registrar

MINUTES

Commission on Undergraduate Studies and Policies President's Boardroom
April 8, 1996

Present: Dr. E. Brown, Chair; Dr.'s R. Bambach, J.L. Eaton, O.H. Griffin, P. Meszaros, A. McDaniel, R. Webb for R. Purdy, C. Steele Rogers, M. Schaefermeyer, J. Seiler, M.J. Sirgy, N. Spencer, E. Sturgis, M. Denbow for J. White; W. Grubb, Staff Senate; P. Murphy, Newman Library; A. Langer, SGA/AA.

Absent: Dr.'s A. Abaye, R. Bates, S. Brooker-Gross, G. Brown, P. Edwards, J. Johnson, P. Knox, M.A. Lewis, J. Marchman, S. Murphy, R. Sorensen F.W. Stephenson, D. Stetler, L. Swiger, W. Worner; S. Martin, CAUS; R. Diz, GSA; R. Regan, Honor System; P. Gallagher, J. Ohm, A. Wood; SGA; J. Eggleton, SGA/AA.

Visitors: S. Bambach, E. Guertin, D. Scott, J. Via, S. Wilson.

* Call to Order and Announcements

Dr. Ezra Brown called the meeting to order at 3:03 p.m. He stated the resolution to amend the current academic eligibility policy would be added to the agenda.

* The Agenda was approved as amended.

* The Minutes of March 25, 1996 were approved as distributed.

Resolution 1995-1996B., Academic Eligibility Policy

Dr. Ezra Brown distributed a handout of the resolution as amended by the Implementation Group. A lengthy discussion ensued with issues as the "Academic Review", intervention costs and strategies, financial implications and communication of any changes being raised. It was noted that the Committee on Academic Policies has reviewed the resolution as amended and accepts the changes. The question was raised as to who will have ownership of the academic review with Dr. Ellie Sturgis responding this will reside in the college since the review is to be student-initiated. She added the University Academic Appeals Committee will provide implementation guidelines to ensure consistency in application of the policy across all colleges. The issue was raised that many students and faculty do not understand the current policy and therefore communication of any changes to the current policy must be made very clear to the university community. Dr. Meszaros stated the commission should not lose sight of the intent of the policy which is the expectation of all students to maintain a 2.0000 QCA, adding the resolution should not be passed if it could not be understood or implemented. The consensus of the commission was to look at each stipulation separately and amend each as needed. After each item was discussed, motion was made and seconded to approved the resolution "as amended". The motion carried with no dissenting votes.

Resolution 1995-1996B. Academic Eligibility Policy

{NOTE: WORDING TO BE REMOVED FROM THE ORIGINAL RESOLUTION IS ENCLOSED IN [[DOUBLE SQUARE BRACKETS]]; NEW WORDING IS IN "QUOTATION MARKS".}

WHEREAS, students need to have a clear understanding of the minimum level of performance necessary to graduate, and

WHEREAS, the current academic eligibility policy does not emphasize in its structure or its action the importance of students achieving and

maintaining a cumulative 2.00 QCA, and

WHEREAS, the current academic eligibility policy allows students to accumulate, without intervention, large academic deficits that are difficult and sometimes impossible to overcome, and

WHEREAS, immediate intervention with students who are performing below the minimum standard for graduation has been shown to enhance students' academic performance and probability of graduation,

THEREFORE, BE IT RESOLVED that the University Academic Eligibility Policy be revised as follows:

* Minimum standard for academic good standing is a cumulative QCA of 2.00

* Academic probation is imposed when cumulative QCA is less than 2.00; "academic probation is lifted when cumulative QCA is at least 2.00"

* Academic performance will be reviewed at the end of each semester "(fall, spring)"

* [[A semester is herein defined as any spring, fall or summer (summer is May 16 - Aug 15) in which a student is enrolled (regardless of the number of credits attempted)]]

* "A student" on probation 1) may take no more than 16 credits per semester 2) may be required (at the discretion of individual Colleges) to consult with an advisor before beginning a probationary semester, and to sign an academic contract acknowledging that her/his performance is not meeting University standards and stating what actions she/he is committed to taking to improve performance (a suggested contract format is attached)

* [[Student will be suspended whenever any 1 of the following occurs:]] "A student will be placed on Academic Review* whenever either of the following occurs:" 1) Semester QCA is less than 1.00 for any "Fall or Spring" semester 2) Student earns less than a 2.00 QCA per semester "(fall or spring)" during both first and second semesters of enrollment at Virginia Tech [[3) Student's cumulative QCA is less than 2.00 for first 3 semesters of enrollment or for any 2 consecutive semesters thereafter]]

* "First Suspension will be imposed whenever any one of the following occurs:

A student on academic probation has a cumulative QCA less than 2.00 for the first 3 semesters (fall, spring) of enrollment

A student has 2 consecutive semesters thereafter with a cumulative QCA below 2.00

A student under Academic Review has not fulfilled his/her academic contract."

* First academic suspension -consists of the following [[2 consecutive semesters (summer [May 16 - Aug 15] is counted as a semester]] "academic year semester (either fall or spring)"

* Returning performance - "A" student must earn a minimum 2.00 semester QCA the first semester back and raise the cumulative QCA to at least 2.00 by the end of the second semester back or earn a 2.50 QCA for every semester following the suspension until cumulative QCA is 2.00 or greater. A student will be placed on second suspension for failure to

meet returning performance requirements

* Second academic suspension - consists of the following [[3 consecutive semesters (one full calendar year)]] "2 consecutive academic year semesters (spring, fall);" the same returning performance is required as for first suspension. "A student" will be permanently dismissed for failure to meet returning performance requirements "after a second academic suspension."

* Students will be reminded that an Appeals process exists that begins with the College Academic Dean (appeal guidelines are attached)

This policy is effective for all students entering Virginia Tech for the first time in summer 1997 and thereafter.

"*Academic Review consists of a student-initiated review by the University Academic Appeals Committee to determine academic eligibility. The determination will be either first suspension or continued probation with a mandatory performance contract.

Amended by the Commission on Undergraduate Studies and Policies April 8, 1996"

Reports from Commission Sub-Committees

* Committee on Undergraduate Curricula

Dr. John Seiler presented the April 8, 1996 report. Motion was made and seconded to approve the report "for First and Second Reading". The motion carried.

FOR "FIRST and SECOND READING" (unanimous approval)

* Courses Approved for Fall 1996

AOE	3224	Ocean Structures	Revised	
EE	3304	Energy, Power and the Environment	New	
ENSC	3604	Fundamentals of Environmental Science	New	
PPWS/BIOL	3444	Explaining Molecular Cell Biology	New	
UAP	3344	Global Environmental Issues: Interdisciplinary Perspectives		New

* Courses Approved for Spring 1997

ALS/BIOL	2404	Biotechnology in a Global Society	New	
UAP	1024	Public Issues in an Urban Society	New	
UAP	3354	Introduction to Environmental Policy and Planning		New

* Courses Approved for Fall 1997

UAP	3074	Social Movements in Urban Society	New	
UAP	4354	Environmental Problem Solving Studio	New	
UAP	4364	Seminar in Environmental Policy and Planning		New
UAP	4914	Seminar in Public and Urban Affairs	New	

* Courses to be Deleted

CSES	3604	Fundamentals of Environmental Science	Fall 1996	
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EE	3305-3306	Electric Power Engineering	Fall 1996
UAP	1014	The City in Contemporary America	Spring 1997
UAP	2054	Introduction to Futures	Fall 1997
UAP	3034	Quantitative Techniques for Urban Research	Fall 1996
UAP	3054	Urbanization and Environment	Spring 1997
UAP	4104	The History and Future of the City	Fall 1997
UAP	4774	The Latin American City	Fall 1997
UAP	4904	Planning Project Studio	Fall 1997

Reports from Standing Committees

* University Athletic Committee

Dr. Norrine Spencer presented the February 22, 1996 minutes for acceptance. Motion was made and seconded to accept the minutes as presented. The motion carried.

* University Library Committee

Patricia Murphy presented the February 15, 1996 minutes for acceptance. Motion was made and seconded to accept the minutes as presented. The motion carried.

Request for Posthumous Degree

Dr. Ellie Sturgis for Dr. Paul Knox presented a request to award the Bachelor of Architecture to Michael T. Daugherty. The conferral date of the degree will be Spring 1996. The motion was made and seconded to approve the request as presented. The motion carried.

College Information Exchange

No information on college activities was presented.

Other Business

No other business was presented.

The meeting was adjourned at 3:31 p.m.

Respectfully submitted,

Steven Wilson Assistant to the University Registrar

MINUTES

Commission on Undergraduate Studies and Policies

President's Boardroom

April 22, 1996

Present: Dr. E. Brown, Chair; Dr.'s R. Bambach, S. Brooker-Gross, J.L. Eaton, O.H. Griffin, M.A. Lewis, J. Marchman, P. Meszaros, A. McDaniel, S. Murphy, R. Webb for R. Purdy, M. Schaefermeyer, J. Seiler, M.J. Sirgy, J. White; R. Diz, GSA; W. Grubb, Staff Senate; S. Martin, CAUS; P. Murphy, Newman Library; A. Langer, SGA/AA.

Absent: Dr.'s A. Abaye, R. Bates, G. Brown, P. Edwards, J. Johnson, P. Knox, C. Steele Rogers, R. Sorensen N. Spencer, F.W. Stephenson, D. Stetler, E. Sturgis, L. Swiger, W. Worner; R. Regan, Honor System; P. Gallagher, J. Ohm, A. Wood; SGA; J. Eggleton, SGA/AA.

Visitors: S. Bambach, M. Foushee, J. Fraser, D. Goodsell, J. Randolph, S. Wilson.

* Call to Order and Announcements

Dr. Ezra Brown called the meeting to order at 3:03 p.m. He stated that Resolution 1995-1996B., Academic Eligibility Policy was approved at University Council on April 15. Dr. Meszaros stated our goal is to now make the policy work. To do this she added it must be made a priority, to establish strategies and ensure a safety net is in place for implementation. She also reported the Board of Visitors has approved two new schools, the School of the Arts and the School of International and Public Affairs.

* The Agenda was approved as distributed.

* The Minutes of April 8, 1996 were approved as distributed.

Resolution 1995-1996D., Policy on Transfer of Virginia Community College Students (Amendment to Presidential Policy #68)

Dr. MaryAnn Lewis presented the resolution, providing background and the charge of the task force as established by Dr. Meszaros. She noted the driving force behind the resolution is to ensure Virginia Tech is in full compliance with policy as established by State Council. After short discussion, the motion was made and seconded to amend the resolution. The amendments are to be made in the first and third bullets under "Therefore It Be Resolved". Bullet one to be amended to read "oriented sequence of courses and who are offered" and comma to be removed after "status of admission". Bullet three to be amended to read "will have fulfilled requirements toward the University Core Curriculum." The motion to amend carried with no dissenting votes. Motion was then made and seconded to waive "First Reading" and approve "for Second Reading" as amended. The motion to approve carried with two dissenting votes.

Reports from Commission Sub-Committees

* Committee on Undergraduate Curricula

Dr. John Seiler presented the April 22, 1996 report. Dr. Meszaros questioned the approval of two new degree programs, Public and Urban Affairs and Environmental Policy and Planning. Dr. John Randolph, Department Head of Urban Affairs and Planning stated they are in actuality converting two existing degrees into two new programs. Dr. Meszaros noted it has become increasingly difficult to receive SCHEV approval for new programs. Motion was made and seconded to approve the report "for First and Second Reading". The motion carried.

FOR "FIRST and SECOND READING" (unanimous approval)

* Courses Approved for Fall 1996

BC 1214 Introduction to Building Construction I	Revised
BC 2014 Construction Principles I	New
BC 2024 Construction Principles II	New
BC 3014 Building Systems Technology I	Revised
CSES/ENSC 3634 Physics of Pollution (cross list)	New
EE 3054 Electrical Theory	Revised
ENSC/CSES 4734 Environmental Soil Chemistry (CSES-home department)	New
HNF 4124 Therapeutic Nutrition	New
SPAN 3204 Spanish Civilization and Culture	Revised
SPAN 3214 Spanish-American Civilization and Culture	Revised
SPAN 3304 Introduction to Hispanic Literature	Revised

* Courses Approved for Spring 1997

AOE 4004 Computer Aided Control System Design	New
BC 1224 Introduction to Building Construction I	New
BC 2064 Construction Principles Lab	New
BC 3064 Building Systems Technology II Lab	New
BC 4014 Building Systems Technology	Revised
BC 4064 Construction Practice Lab	New
BC 4444 Construction Practice II	New

* Other Actions

Reduction in minimum number of hours required for degree, College of Architecture and Urban Studies, Hours to be reduced to 120 effective with students graduating Spring 1998 in Public and Urban Affairs or Environmental Policy and Planning

New Degree Program in Environmental Policy and Planning, Effective Fall 1997, first graduates in Spring 1998

New Degree Program in Public and Urban Affairs, Effective Fall 1997, first graduates in Spring 1998

Proposal to Improve the Academic Quality of Undergraduate Education in Wildlife Science Department, College of Forestry and Wildlife Resources, Effective for the entering class of 1997

Proposal for University Concentration in Entomology, Effective First Summer 1996

* Checksheets, Options and Concentrations

Animal and Poultry Sciences Checksheets, Minor, Graduating Class of 1996 and later
Regular Option
Equine Option

Biology Checksheets, Major, Graduating Classes of 1996 and 1997
Bio-business Option (BIOB)
Biotechnology Option (BIOT)
Microbiology/Immunology Option (MICRO)

Food Science Option (FSC)
Clinical Laboratory Science Option (CLSC)

Building Construction Checksheet, Major, Graduating Class of 2000

Environmental Policy and Planning Checksheets, Major and Minor,
Graduating Class of 1998

Family and Child Development Checksheets, Major,
Graduating Classes of 1997 and 1998
Child Care Administration Option
Early Childhood Education Option
Human Development Option
Human Services Option

Geology Checksheets, Major and Minor, Graduating
Classes of 1998 and 1999
Regular Option
Geochemistry Option (GEOC)
Geophysics Option (GEOP)

Public and Urban Affairs Checksheets, Major and Minor,
Graduating Class of 1998

Statistics Checksheets, Major, Graduating
Classes of 1996, 1997, 1998, 1999 and 2000

University Concentration in Entomology Checksheet,
Graduating Class of First Summer 1996 and later

* Courses to be Deleted

BC 2005-2006 Construction Principles
Fall 1996
BC 4005-4006 Construction Practice
Spring 1997
EE 3064 Electrical Theory and Controls
Fall 1996
GEOL 4144 Geophysics of the Earth's Interior
Spring 1997
HNF 4125-4126 Therapeutic Nutrition
Fall 1996

Reports from Standing Committees

* Committee on Academic Policies

Dr. James Marchman presented minutes from November 29, 1995,
January 29, February 14, March 6 and April 3, 1996 for
acceptance. He noted that items of importance included in the
minutes have been brought forward to the commission. Motion was
made and seconded to accept the minutes as presented. The
motion carried.

* University Core Curriculum Committee

Dr. Susan Brooker-Gross presented the February 22, 1996
minutes for acceptance. Motion was made and seconded to accept
the minutes as presented. The motion carried.

College Information Exchange

No information on college activities was presented.

Other Business

Dr. Ezra Brown stated a representative is still needed for the Commencement Committee as well as a Chair for the Committee on Academic Support. He noted if no volunteers come forward appointments to the positions would be made at the discretion of the Chair. He also expressed his thanks for the support and hard work of the commission and sub-committees during the past year and passed the leadership of the committee to John Seiler who will serve as chair next year.

The meeting was adjourned at 4:00 p.m.

Respectfully submitted,

Steven Wilson
Assistant to the University Registrar