

MINUTES
UNIVERSITY CURRICULUM COMMITTEE
OCTOBER 7, 2016
230 STUDENT SERVICES BUILDING, 2:00 – 3:49 PM

Present: Mary Kasarda (Chair), Jim Bassett (CAUS), Paul Deck (COS), Patricia Lavender (CLAHS), Carolyn Meier (UCCGE), Rachel Saville (Staff Senate), Stephen Skripak (PCOB)

Absent with notification: Aaron Goldstein (COE), R. Bruce Hull (CNRE), Monica Ponder (CAL)

Visitors: Ivica Bukvic (SOVA), Paul Heilker (UH), Young Ju (HNFE), Helene Renard (ITDS), Ioannis Stivachtis (IS), Gary Costello, Gary Kinder, Justin D. Sanders

The meeting was called to order at **2:00 PM** by Mary Kasarda, Chair.

A motion to adopt the agenda as amended (adjustment in order of items to accommodate presenters) was made, seconded, and approved.

Announcement of approval of minutes: September 23, 2016 – Minutes voted on electronically.

OLD BUSINESS

College of Architecture and Urban Studies

Course: UAP 4214 (GEOG 4214) (WGS 4214) Gender, Environment, and International Development (Previously Tabled on 1/26/16) (Revised) Spring 2017 (CM-2485)

Motion was made and seconded to **APPROVE** UAP 4214 (GEOG 4214) (WGS 4214) Gender, Environment, and International Development (Previously Tabled on 1/26/16) (Revised) Spring 2017 (CM-2485), **with modifications:**

- Section II Learning Objectives:
 - 1st Item—Please consider adding the word “international” to read “...gender, environment, and international development.”

Motion passed unanimously.

Pamplin College of Business

Discontinue Minor

Minor: Minor in Electronic Business (EBUS) (Deferred from 9/23/16 UCC Agenda); Last Term and Year to Graduate: Fall 2016 (CM-2932)

Motion was made and seconded to **APPROVE** the discontinuation of the minor in Electronic Business (EBUS) (Deferred from 9/23/16 UCC Agenda); Last Term and Year to Graduate: Fall 2016 (CM-2932), **with no modifications.**

Motion passed unanimously.

College of Engineering

Course: ME 4764 Audio Engineering Technology (Deferred from 9/23/16 UCC Agenda) (New) Spring 2017 (CM-2897)

Motion was made and seconded to **APPROVE** ME 4764 Audio Engineering Technology (Deferred from 9/23/16 UCC Agenda) (New) Spring 2017 (CM-2897), **with modifications:**

- Section I Catalog Description:
 - 1st Sentence—Please consider striking the word “Engineering” to read “Principles and design...”
- Section II Learning Objectives:
 - 6th Item—Please consider replacing the word “Explain” with a higher level verb (i.e., Summarize or Synthesize)
- Section III Justification:
 - 1st Paragraph:
 - 1st Sentence—
 - Please consider replacing the phrase “10’s” with the word “tens” to read “...many tens of billions...”
 - Please consider ending sentence with the word “dollars” to read “...billions of dollars.”
 - Remove parenthesis and capitalize the word “the” to form a new sentence to read “The recorded...marketplace.”
 - 3rd Sentence—Please consider removing the phrase “over the last decade” to read “...digital audio has greatly...”
 - 4th Sentence—Please review whether capitalization of the disciplines mentioned in this sentence is necessary.
 - 5th Sentence—Please consider striking the phrase “In 2013 alone” and replacing “that year” with the year “2013” to read “The hearing...gain in 2013 alone...”
 - 2nd Paragraph—Please consider striking paragraph.
 - 3rd Paragraph:
 - 1st Sentence—

- Please consider replacing the phrase “on the senior level” with the phrase “at the 4000 level”
- Please consider removing the word “materials” to read “...requires background taught...”
- Please consider adding the following verbiage: “including advanced mathematics (Calculus, Differential Equations, Complex Analysis) and mechanical engineering (System Dynamics and Vibrations) courses to read “junior year, including...courses”
- Section V Texts and Special Teaching Aids
 - Please provide examples of the special teaching aids that will be used in this course

Motion passed unanimously.

College of Liberal Arts and Human Sciences

Course: SPAN 4304 Topics in Early Modern Literature and Culture (Deferred from 9/23/16 UCC Agenda) (Revised) Spring 2017 (CM-2912)

Motion was made and seconded to **APPROVE** SPAN 4304 Topics in Early Modern Literature and Culture (Deferred from 9/23/16 UCC Agenda) (Revised) Spring 2017 (CM-2912), **with no modifications.**

Motion passed unanimously.

Discontinue Minor

Minor: Minor in 21st Century Studies (C21S) (Deferred from 9/23/16 UCC Agenda); Last Term and Year to Graduate: Fall 2017 (CM-2910)

Motion was made and seconded to **APPROVE** the discontinuation of the minor in 21st Century Studies (C21S) (Deferred from 9/23/16 UCC Agenda); Last Term and Year to Graduate: Fall 2019 (*was Fall 2017*) (CM-2910), **with no modifications.**

Motion passed unanimously.

Procedural Note: While the Committee approved this discontinuation as presented, some members did question whether extension of the graduation term had been considered by the department. Upon further review and discussion with the College of Liberal Arts and Human Sciences, the final effective term to graduate was extended to Fall 2019.

NEW BUSINESS

College of Agriculture and Life Sciences

Course: AAEC 4414 Applied Economic Problem-Solving (New) Spring 2017 (CM-2962)

Motion was made and seconded to **TABLE** AAEC 4414 Applied Economic Problem-Solving (New) Spring 2017 (CM-2962), **pending receipt of the following:**

- Section II Learning Objectives:
 - Please consider adding learning objectives dealing with “legal and regulatory” issues, to better align with Catalog Description
- Section III Justification:
 - 1st Sentence—Please move this sentence to last paragraph in this section, and expand the level justification to include skills/background the student will need to be successful in this course or information regarding course content that requires it to be taught at this level.
 - Please consider adding additional verbiage to justify the Experiential Scorecard Metric, including information which will better define the clients and time spent with clients as part of the course.
 - Please consider adding additional verbiage which will clarify the additional/unique knowledge a student might gain if repeating this course for credit.
- Section IV Syllabus:
 - Please consider including topics related to “legal and regulatory” issues, to better align with Catalog Description

Motion passed unanimously.

New Minor

Minor: Establishment of New Minor: Minor in Integrative Health and Wellness (IHW). Effective for students graduating in calendar year 2018; First effective date to declare minor: Fall 2016; First effective date to graduate: Winter 2018 (CM-2960)

Motion was made and seconded to **APPROVE** Establishment of New Minor: Minor in Integrative Health and Wellness (IHW). Effective for students graduating in calendar year 2018; First effective date to declare minor: Fall 2016; First effective date to graduate: Winter 2018 (CM-2960), **with modifications:**

- Proposal Document:

- 1st Paragraph:
 - 2nd Sentence—Please add the word “which” to read “...the impact which environment”
- 2nd Paragraph:
 - 2nd Sentence—Please correct the word “foundation” to read “foundational”
- Student Learning Outcomes:
 - 1st Item—Please consider adding verbiage to make the outcome more measurable
 - 2nd Item— Please consider adding verbiage to make the outcome more measurable
 - 4th Item—Please consider replacing the word “Understand” with a higher level verb, such as “Identify,” making the outcome more measurable
 - 6th Item—Please consider striking the phrase “Identify and critically” to read “Evaluate research...”
 - 10th Item—Please consider adding verbiage to make the outcome more measurable

Motion passed unanimously.

Checksheet: Minor in Integrative Health and Wellness (IHW) (New). Effective for students graduating in calendar year 2018 (CM-2960)

Motion was made and seconded to **APPROVE** Minor in Integrative Health and Wellness (IHW) (New). Effective for students graduating in calendar year 2018 (CM-2960), **with no modifications.**

Motion passed unanimously.

Discontinue Option

Option: Bachelor of Science (BS), Major: Applied Economic Management (AEM), Option: Financial Planning (FNPN); Last Term and Year to Graduate: Fall 2019 (CM-2961)

Motion was made and seconded to **APPROVE** the discontinuation of Bachelor of Science (BS), Major: Applied Economic Management (AEM), Option: Financial Planning (FNPN); Last Term and Year to Graduate: Fall 2019 (CM-2961), **with no modifications.**

Motion passed unanimously.

College of Architecture and Urban Studies

Course: ITDS 1224 Introduction to Interior Design (New) Spring 2017 (CM-2964)

Motion was made and seconded to **APPROVE** ITDS 1224 Introduction to Interior Design (New) Spring 2017 (CM-2964), **with modifications:**

- Section VI Syllabus:
 - Please edit roman numeral for syllabus to read “VI”
 - 3rd Topic—Please consider adding verbiage to clarify the phrase “Site/Function” to ensure it is in alignment with the Catalog Description and Learning Objectives.

Motion passed unanimously.

College of Engineering

Course: AOE 4004 State-Space Control (Revised) Fall 2017 (CM-2963)

Motion was made and seconded to **APPROVE** AOE 4004 State-Space Control (Revised) Fall 2017 (CM-2963), **with modifications:**

- Section II Learning Objectives:
 - 4th Item—Consider rephrasing objective to read “Design a linear...control system, using pole placement”
 - 6th Item—Consider rephrasing objective to read “Design a full...system using pole placement”

Motion passed unanimously.

College of Liberal Arts and Human Sciences

Course: EDCI 4024 Humanizing the K12 Classroom (New) Spring 2017 (CM-2968)

Motion was made and seconded to **TABLE** EDCI 4024 Humanizing the K12 Classroom (New) Spring 2017 (CM-2968), **pending receipt of the following:**

- Course Number:
 - The committee discussed at length the 4000 level course designation, and feels that the objectives and course content may be better associated with a 3000 level course designation. Alternatively, the committee recommends a prerequisite of Junior Standing.
 - If a decision is made to alter the course number, please work with the Registrar’s Office staff to identify an available course number and ensure that all references to the course number are changed in the proposal document.

- Section III Justification:
 - Please add verbiage to further expand upon types of activities in which the students will engage, as well as the expected learning outcomes and skills gained from the service learning experience.
 - The committee also discussed whether the experience being described aligned more with the Experiential Learning Scorecard Metric, as opposed to the Service Learning metric.

Motion passed unanimously.

Course: IS 4034 (PSCI 4034) Topics in Diplomacy Lab (New) Fall 2017 (CM-2966)

Motion was made and seconded to **APPROVE** IS 4034 (PSCI 4034) Topics in Diplomacy Lab (New) Fall 2017 (CM-2966), **with modifications:**

- Resource Letter:
 - Please change references to course title to “Topics in Diplomacy Lab” *Change may be made using pen & ink notation on original letter. Please include initials and date with any pen & ink changes.*
- Section III Justification:
 - Last paragraph—Please revise references to “senior” level to read “4000” level.

Motion passed unanimously.

New Major

Major: Establishment of New Major: Bachelor of Arts in Theatre Arts (BATA), Major: Cinema (TAC). Effective for students graduating in calendar year 2019; First effective date to declare major: Spring 2017; First effective date to graduate: Winter 2019 (CM-2911)

Motion was made and seconded to **APPROVE** Establishment of New Major: Bachelor of Arts in Theatre Arts (BATA), Major: Cinema (TAC). Effective for students graduating in calendar year 2019; First effective date to declare major: Spring 2017; First effective date to graduate: Winter 2019 (CM-2911), **with no modifications.**

Motion passed unanimously.

Checksheet: Bachelor of Arts in Theatre Arts (BATA), Major: Cinema (TAC) (New) Effective for students graduating in calendar year 2019 (CM-2911)

Motion was made and seconded to **APPROVE** Bachelor of Arts in Theatre Arts (BATA), Major: Cinema (TAC) (New) Effective for students graduating in calendar year 2019 (CM-2911), **with no modifications.**

Motion passed unanimously.

Checksheet: Discontinue Bachelor of Arts (BA), Major: Theatre Arts (TA), Option/Concentration: Cinema (TAC) Last term and year to graduate: Fall 2019 (CM-2911)

Motion was made and seconded to **APPROVE** the discontinuation of Bachelor of Arts (BA), Major: Theatre Arts (TA), Option/Concentration: Cinema (TAC) Last term and year to graduate: Fall 2019 (CM-2911), **with no modifications.**

Motion passed unanimously.

New Option

Option: Establishment of New Option: Bachelor of Arts (BA), Major: Music (MUS), Option: Creative Technologies in Music (CTLA); Effective for students graduating in calendar year 2019; First effective date to declare option: Spring 2017; First effective date to graduate: Spring 2019 (CM-2952)

Motion was made and seconded to **APPROVE** Establishment of New Option: Bachelor of Arts (BA), Major: Music (MUS), Option: Creative Technologies in Music (CTLA); Effective for students graduating in calendar year 2019; First effective date to declare option: Spring 2017; First effective date to graduate: Spring 2019 (CM-2952), **with no modifications.**

Motion passed unanimously.

Checksheet: Bachelor of Arts (BA), Major: Music (MUS), Option: Creative Technologies in Music (CTLA) (New). Effective for students graduating in calendar year 2019 (CM-2952)

Motion was made and seconded to **APPROVE** Bachelor of Arts (BA), Major: Music (MUS), Option: Creative Technologies in Music (CTLA) (New). Effective for students graduating in calendar year 2019 (CM-2952), **with modifications:**

- Justification:
 - 1st Paragraph-5th Sentence—Please revise the term “EMLA” to read “CTLA”

Motion passed unanimously.

New Minor

Minor: Establishment of New Minor: Minor in Global Engagement (GLBE). Effective for students graduating in calendar year 2018; First effective date to declare minor: Fall 2016; First effective date to graduate: Winter 2018 (CM-2967)
 Motion was made and seconded to **APPROVE** Establishment of New Minor: Minor in Global Engagement (GLBE). Effective for students graduating in calendar year 2018; First effective date to declare minor: Fall 2016; First effective date to graduate: Winter 2018 (CM-2967), **with no modifications.**

Motion passed unanimously.

Checksheet: Minor in Global Engagement (GLBE) (New). Effective for students graduating in calendar year 2018 (CM-2967)

Motion was made and seconded to **APPROVE** Minor in Global Engagement (GLBE) (New). Effective for students graduating in calendar year 2018 (CM-2967), **with modifications:**

- Elective Courses:
 - Please consider moving list of “Elective Courses for the Minor in Global Engagement” from the attached page into this section of the checksheet.
 - Please revise course title of “Diplomacy Lab” to read “Topics in Diplomacy Lab”
- Maximum Number of Credit Hours:
 - Please revise course title of “Diplomacy Lab” to read “Topics in Diplomacy Lab”

Motion passed unanimously.

University Honors

Course: UH 1604 Honors Undergraduate Research Practices (New) Spring 2017 (CM-2953)

Motion was made and seconded to **APPROVE** UH 1604 Honors Undergraduate Research Practices (New) Spring 2017 (CM-2953), with modifications:

- Section I Catalog Description:
 - 1st Sentence:
 - Please consider striking the word “effective” and replacing with the word “introductory” to read “...generating introductory research...”
 - Please consider striking the word “effective” to read “...and oral, written...”
- Section II Learning Objectives
 - 1st Item-- Please consider striking the word “effective” and replacing with the word “introductory” to read “...generate introductory research...”
 - 3rd Item—Please consider striking the word “effective” to read “employ organization...”
 - 4th Item—Please consider creating two unique learning objectives from this bullet to read “articulate ethical methods...intellectual property” and “articulate ethical methods for conducting...animal subjects”
 - 5th Item—Please consider striking the word “effective” to read “engage in collaborative...”
 - 6th Item—Please consider inserting the word “introductory” to read “respond to introductory research...”
- Section VI Syllabus:
 - 1st Item—Please consider inserting the word “introductory” to read “Generating introductory research questions”

Motion passed unanimously.

A motion was made and seconded to adjourn the meeting at 3:49 p.m.

Respectfully Submitted,

Justin D. Sanders
Office of the University Registrar