

MINUTES
UNDERGRADUATE CURRICULUM COMMITTEE
OCTOBER 27, 2017
230 STUDENT SERVICES BUILDING, 2:00 – 4:05 PM

Present: Mary Kasarda (Chair), Jay Burkette (CLAHS), Kris Bush (Enrollment Services), Eloise Coupey (PCOB), Paul Deck (COS), Aaron Goldstein (COE), Art Keown (UCCGE), Monica Ponder (CALs), Kerry Redican (VMCVM), Rachel Saville (Staff Senate)

Absent with notification: Bill Galloway (CAUS), Bruce Hull (CNRE)

Visitors: Nicole Akers, Gary Costello, Megan Coulter, Demetrius Haeffner (AROTC), Paul Heilker (UH), Wat Hopkins (COMM), Yuliya Minkova (RUS)

The meeting was called to order at **2:02 PM** by Mary Kasarda, Chair.

A motion to adopt the agenda as amended (adjustment in order of items to accommodate presenters) was made, seconded, and approved.

Announcement of approval of minutes: September 22, 2017 – Minutes voted on electronically.

OLD BUSINESS

College of Liberal Arts and Human Sciences

Course: MS 1005, 1006 Military Science I, Army Reserve Officer Training Corps (Revised) Spring 2018 (CM-3708)

Motion was made and seconded to **APPROVE** MS 1005, 1006 Military Science I, Army Reserve Officer Training Corps (Revised) Spring 2018 (CM-3708), **with modifications:**

- Learning Objectives for MS 1005:
 - Please consider replacing the verb “Understands” in the 3rd, 4th, and 5th learning objectives with measurable action verbs such as “demonstrate” or “describe”
 - Please strike the learning objective which begins with “Familiarizes with Army...”
 - Please strike the learning objective which begins with “Oriented to Army...”
- Learning Objectives for MS 1006:
 - Please consider replacing the verbs “Comprehend and accept” with measurable action verbs, or strike “Comprehend and” and begin with “Accept”
 - Please consider replacing the verbs “Appreciate and value” with measurable action verbs, or strike “Appreciate and” and begin with “Value”

- Please consider replacing the verb “Comprehend” in the 7th learning objective with a measurable action verb such as “synthesize” or “interpret”

Motion passed unanimously.

Course: MS 2005, 2006 Military Science II, Army Reserve Officer Training Corps (Revised) Spring 2018 (CM-3709)

Motion was made and seconded to **APPROVE** MS 2005, 2006 Military Science II, Army Reserve Officer Training Corps (Revised) Spring 2018 (CM-3709), **with modifications:**

- Learning Objectives for MS 2005:
 - Please consider replacing the verb “Understand” in the 2nd and 5th learning objectives with measurable action verbs such as “describe,” “summarize,” “express,” or “evaluate”
- Learning Objectives for MS 2006:
 - Please consider replacing the verb “Comprehend” in the 7th learning objective with a measurable action verb such as “synthesize” or “interpret”

Motion passed unanimously.

Course: MS 3005, 3006 Military Science III, Army Reserve Officer Training Corps (Revised) Spring 2018 (CM-3710)

Motion was made and seconded to **APPROVE** MS 3005, 3006 Military Science III, Army Reserve Officer Training Corps (Revised) Spring 2018 (CM-3710), **with modifications:**

- Learning Objectives for MS 3005
 - Please strike the words “List and” in the 1st objective, and begin with “Apply”
 - Please consider replacing the verb “Understand” in the 8th learning objective with a measurable action verbs such as “understand and explain” or “understand and apply”
- Learning Objectives for MS 3006
 - Please consider replacing the verb “Understand” in the 7th and 8th learning objectives with measurable action verbs such as “understand and explain” or “understand and apply”
 - Please consider replacing the verb “Prepare” in the 9th learning objective with the phrase “Assess preparation” or “Execute preparation” along with an itemized list of preparation items

Motion passed unanimously.

Course: MS 4005, 4006 Military Science IV, Army Reserve Officer Training Corps (Revised) Spring 2018 (CM-3711)

Motion was made and seconded to **APPROVE** MS 4005, 4006 Military Science IV, Army Reserve Officer Training Corps (Revised) Spring 2018 (CM-3711), **with modifications:**

- Catalog Description for MS 4006:
 - Please consider removing the 3rd and 4th sentences beginning with “This course includes...”
- Learning Objectives for MS 4005 and 4006:
 - Please consider replacing the verb “Understand” with a measurable action verb such as “understand and explain” or “understand and apply”
 - Please consider matching up the Learning Objectives and Syllabus for alignment of both MS 4005 and 4006
- Justification:
 - Please consider adding additional information to the 2nd paragraph or combine the 2nd and 4th paragraphs to strengthen level justification

Motion passed unanimously.

NEW BUSINESS

College of Engineering

Course: AOE 3224 Ocean Structures (Revised) Fall 2018 (CM-3793)

Deferred to November 10, 2017 meeting.

Course: AOE 3264 Thermodynamics and Marine Propulsion (Revised) Fall 2018 (CM-3794)

Deferred to November 10, 2017 meeting.

Course: CHE 3124 Chemical Engineering Simulations and Process Modeling (New) Fall 2018 (CM-3802)

Motion was made and seconded to **APPROVE** CHE 3124 Chemical Engineering Simulations and Process Modeling (New) Fall 2018 (CM-3802), **with modification:**

- Catalog Description:

- In the 2nd sentence, please replace the word “solve” with “solving”

Motion passed unanimously.

College of Liberal Arts and Human Sciences

Course: COMM 4254 Topics in Multimedia Journalism (Revised) Spring 2018 (CM-3821)

Motion was made and seconded to **APPROVE** COMM 4254 Topics in Multimedia Journalism (Revised) Spring 2018 (CM-3821), **with modifications:**

- Topic Syllabus:
 - In the 2nd sample topic, please consider removing the verbs in Items 1-6

Motion passed unanimously.

Course: COMM 4344 Free Speech in Cyberspace (New) Spring 2018 (CM-3822)

Motion was made and seconded to **APPROVE** COMM 4344 Free Speech in Cyberspace (New) Spring 2018 (CM-3822), **with modification:**

- Texts and Special Teaching Aids:
 - In the 2nd required text citation, please revise second editor’s first name to “Martha”

Motion passed unanimously.

Course: RUS 1105-1106 Elementary Russian (Revised) Spring 2018 (CM-3832)

Motion was made and seconded to **APPROVE** RUS 1105-1106 Elementary Russian (Revised) Spring 2018 (CM-3832), **with modifications:**

- Learning Objectives for RUS 1106:
 - Please consider removing the 2nd item
 - Please consider additional descriptive phrases including “better grammatical structure” and “demonstrate improvements” to facilitate distinction of RUS 1106

Motion passed unanimously.

New Degree

Degree: Establishment of New Degree: Bachelor of Arts in Science, Technology, and Society (BASTS), Major: Science, Technology, and Society (STAS); First effective date to declare major: Fall 2018; First effective date to graduate: Spring 2021 (CM-3686)

Motion was made and seconded to **APPROVE** the Establishment of New Degree: Bachelor of Arts in Science, Technology, and Society (BASTS), Major: Science, Technology, and Society (STAS); First effective date to declare major: Fall 2018; First effective date to graduate: Spring 2021 (CM-3686), **with modifications:**

- Please update Department Name throughout
- Curriculum Summary, I.: Please update to reflect 45 credit hours and to include Pathway General Education Area 7, Critical Analysis of Identity and Equity in the United States (3 credits)
- Curriculum Summary, IV: Please include specific areas of study that will differentiate the Bachelor of Arts degree from the Bachelor of Science degree such as liberal arts, humanities, social sciences, languages, and the arts
- Curriculum Summary, V: Please reduce the Free electives to 39 credits

Motion passed unanimously.

Degree: Establishment of New Degree: Bachelor of Science in Science, Technology, and Society (BSSTS), Major: Science, Technology, and Society (STAS); First effective date to declare major: Fall 2018; First effective date to graduate: Spring 2021 (CM-3686)

Motion was made and seconded to **APPROVE** the Establishment of New Degree: Bachelor of Science in Science, Technology, and Society (BSSTS)

Major: Science, Technology, and Society (STAS); First effective date to declare major: Fall 2018; First effective date to graduate: Spring 2021 (CM-3686), **with modifications:**

- Please update Department Name throughout
- Curriculum Summary, I.: Please update to reflect 45 credit hours and to include Pathway General Education Area 7, Critical Analysis of Identity and Equity in the United States (3 credits)
- Curriculum Summary, IV: Please include specific areas of study that will differentiate the Bachelor of Arts degree from the Bachelor of Science degree such as science, mathematics, technology, and engineering
- Curriculum Summary, V: Please reduce the Free electives to 39 credits

Motion passed unanimously

Checksheet: Bachelor of Arts in Science, Technology, and Society, Major: Science, Technology, and Society (STS); Effective for students graduating in calendar year 2021 (CM-3686)

Motion was made and seconded to **APPROVE** Bachelor of Arts in Science, Technology, and Society, Major: Science, Technology, and Society (STS); Effective for students graduating in calendar year 2021 (CM-3686), **with modifications:**

- Please update the final sentence in Section III to reflect the following: “These must be courses with emphasis in subject matters of liberal arts, humanities, social sciences, languages, and the arts.”
- Please update Section IV. Pathways to General Education to reflect 45 credit hours by including Area 7, Critical Analysis of Identity and Equity in the United States
- Section V: Please reduce the Free electives to 39 credits

Motion passed unanimously.

Checksheet: Bachelor of Science in Science, Technology, and Society Major: Science, Technology, and Society (STS); Effective for students graduating in calendar year 2021 (CM-3686)

Motion was made and seconded to **APPROVE** Bachelor of Science in Science, Technology, and Society Major: Science, Technology, and Society (STS); Effective for students graduating in calendar year 2021 (CM-3686), **with modifications:**

- Please update the final sentence in Section III to reflect the following: “These must be courses with emphasis in subject matters of science, mathematics, technology, and engineering.”
- Please update Section IV. Pathways to General Education to reflect 45 credit hours by including Area 7, Critical Analysis of Identity and Equity in the United States
- Section V: Please reduce the Free electives to 39 credits

Motion passed unanimously.

College of Architecture and Urban Studies

Course: SPIA 2114 Public Service Leadership (New) Fall 2018 (CM-3812)

Motion was made and seconded to **APPROVE** SPIA 2114 Public Service Leadership (New) Fall 2018 (CM-3812), **with modification:**

- Please consider listing selected reading passages from textbooks if applicable

Motion passed unanimously.

Course: SPIA 3554 Transdisciplinary Problem Solving for Social Issues (New) Fall 2018 (CM-3816)

Deferred to November 10, 2017 meeting.

Pamplin College of Business

Course: REAL 3044/ FIN 3044 Financing Real Estate Projects (New) Fall 2018 (CM-3819)

Motion was made and seconded to **APPROVE** REAL 3044/ FIN 3044 Financing Real Estate Projects (New) Fall 2018 (CM-3819), **with modifications:**

- Coversheet: Course Designation and Number:
 - Please edit to read “REAL 3044 (FIN 3044)”
- Justification Section:
 - Please remove the word “effectively” in the second paragraph
- Prerequisites and Corequisites Section:
 - Please consider expanding justification to indicate the topical content of prerequisites

Motion passed unanimously.

Honors College

Course: UH 1504 PGS Study Abroad Pre-Departure Seminar (Revised) Fall 2018 (CM-3768)

Motion was made and seconded to **APPROVE** UH 1504 PGS Study Abroad Pre-Departure Seminar (Revised) Fall 2018 (CM-3768), **with modification:**

- Please list textbooks in a standardized format (MLA or APA)

Motion passed unanimously.

College of Agriculture and Life Sciences

Revised Minor

Checksheet: Minor in Animal and Poultry Sciences (APSC) (Revised); Effective for students graduating in calendar year 2019 (CM-3769)

Motion was made and seconded to **APROVE** Minor in Animal and Poultry Sciences (APSC) (Revised); Effective for students graduating in calendar year 2019 (CM-3769), **with modification:**

- Coversheet: Please update the revision summary section of the Proposal for Revision, Discontinuation, or New Checksheets, Options, Concentrations, and Degrees form to reflect the status change of APSC 1464 as an optional course
- Checksheet: Please strike “& Grade” from the 3rd table header

Motion passed unanimously.

Checksheet: Minor in Animal and Poultry Sciences - Equine (APEQ) (Revised); Effective for students graduating in calendar year 2019 (CM-3770)

Motion was made and seconded to **APROVE** Minor in Animal and Poultry Sciences - Equine (APEQ) (Revised); Effective for students graduating in calendar year 2019 (CM-3770), **with modification:**

- Checksheet: Please strike “& Grade” from the 3rd table header

Motion passed unanimously.

A motion was made and seconded to extend the meeting by five minutes.

A motion was made and seconded to adjourn the meeting at 4:05 p.m.

Respectfully Submitted,

Megan Coulter,
Office of the University Registrar

Revised 11/1/17