

**MINUTES**  
**UNDERGRADUATE CURRICULUM COMMITTEE**  
**November 13, 2015**  
**230 Student Services Building 2:00 PM – 3:55 PM**

**Present:** Jim Bassett (CAUS), Anna-Marion Bieri (COS), Carolyn Copenheaver (CNRE), Patricia Lavender (CLAHS), Sydney Lavery (SGA), Stephen Martin (Chair), Carolyn Meier (UCCLE), Stephen Skripak (PCOB), Kimberly Smith (Enrollment Services),

**Absent with notification:** Monica Ponder (CALs), Ashley Roberts (Staff Senate), Pamela Vandevord (COE)

**Visitors:** Joe Eska (ENGL), Ellington Graves (AFST), Naya Sou (NEUR), Ioannis Stivachtis (IS), Rick Sparks, Gary Costello, Gary Kinder, Justin D. Sanders

The meeting was called to order at **2:00 PM**, by Stephen Martin, Chair.

The motion to adopt the agenda as amended (adjustment in order of items to accommodate presenters) was made, seconded and approved.

Announcement of approval of minutes: October 23, 2015 – Minutes voted on electronically.

## **OLD BUSINESS**

### College of Science

**Course:** ISC 2115-2116 Integrated Science Laboratory II (Previously Tabled 10/23/2015)  
(Revised) Fall 2016 (CM-2348).

Motion was made and seconded to **Approve** ISC 2115-2116 Integrated Science Laboratory II (Previously Tabled 10/23/2015) (Revised) Fall 2016 (CM-2348), **with no modifications.**

**Motion passed unanimously.**

**Course:** NEUR 2035-2036 Neuroscience Laboratory (Previously Tabled 10/16/2015)  
(Revised) Summer I 2016 (CM-2369).

Motion was made and seconded to **Approve** NEUR 2035-2036 Neuroscience Laboratory (Previously Tabled 10/16/2015) (Revised) Summer I 2016 (CM-2369) **with modification:**

- Cover Sheet: Change Effective Term to Summer I 2016 and upload to JIRA.

**Motion passed unanimously.**

**Course:** NEUR 3554 Neuroscience Research and Practical Experience (Previously Tabled 10/16/2015) (Revised) Summer I 2016 (CM-2371).

Motion was made and seconded to **Approve** NEUR 3554 Neuroscience Research and Practical Experience (Previously Tabled 10/16/2015) (Revised) Summer I 2016 (CM-2371) **with modification:**

- Cover Sheet: Change Effective Term to Summer I 2016 and upload to JIRA.

**Motion passed unanimously.**

Motion was made and seconded for NEUR 4054 Neuroscience Research and Practical Experience to be deleted (discontinued) from catalog with the approval of NEUR 3554 Neuroscience Research and Practical Experience (CM-2371).

**Motion passed unanimously.**

**Course:** NEUR 4544 Synaptic Structure and Function (Previously Tabled 10/16/2015) (New) Summer I 2016 (CM-2373).

Motion was made and seconded to **Approve** NEUR 4544 Synaptic Structure and Function (Previously Tabled 10/16/2015) (New) Summer I 2016 (CM-2373) **with modifications:**

- Cover Sheet: Change Effective Term to Summer I 2016 and upload to JIRA
- Section V Texts and Special Teaching Aids: Consider correcting the word “Example” to read “Examples.”

**Motion passed unanimously.**

## **NEW BUSINESS**

### College of Liberal Arts and Human Sciences

**Course:** AFST 4354 Topics in Africana Studies (Revised) Fall 2016 (CM-2401).

Motion was made and seconded to **Approve** AFST 4354 Topics in Africana Studies (Revised) Fall 2016 (CM-2401) **with modification:**

- Section VI Syllabus: Item #1- Please list sub-categories of 25% content.

**Motion passed unanimously.**

**Course:** ENGL 1504 Introduction to Linguistics (New) Fall 2016 (CM-2359).

Motion was made and seconded to **Approve** ENGL 1504 Introduction to Linguistics (New) Fall 2016 (CM-2359) **with modification:**

- Section III Justification: 4<sup>th</sup> Sentence - Consider revising to read “...will be complemented by *subsequent*, more focused...”

**Motion passed unanimously.**

Motion was made and seconded for ENGL 4065 Contemporary Linguistics to be deleted (discontinued) from catalog with the approval of ENGL 1504 Introduction to Linguistics (CM-2359).

**Motion passed unanimously.**

**Course:** ENGL 1514 Language and Society (New) Fall 2016 (CM-2364).

Motion was made and seconded to **Approve** ENGL 1514 Language and Society (New) Fall 2016 (CM-2364) **with no modifications.**

**Motion passed unanimously.**

Motion was made and seconded for ENGL 4044 Language and Society and ENGL 4066 Contemporary Linguistics both to be deleted (discontinued) from catalog with the approval of ENGL 1514 Language and Society (CM-2364).

**Motion passed unanimously.**

**Course:** ENGL 1524 (PSYC 1524) Language and the Mind (New) Fall 2016 (CM-2365)

Motion was made and seconded to **Approve** ENGL 1524 (PSYC 1524) Language and the Mind (New) Fall 2016 (CM-2365) **with no modifications.**

**Motion passed unanimously.**

**Course:** ENGL 2624 Reading and Writing Across English Studies (Revised) Fall 2016 (CM-2405).

Motion was made and seconded to **Approve** ENGL 2624 Reading and Writing Across English Studies (Revised) Fall 2016 (CM-2405) **with modifications:**

- Cover Sheet: Consider revising Transcript (ADP) Title to read “Read & Write English Studies.”
- Section I Catalog Description: Consider revising ADP Title to read “Read & Write English Studies.”
- Section V Texts and Special Teaching Aids: Please add page count to text *Everything I Never Told You.*

**Motion passed unanimously.**

**Course:** ENGL 3134 (WGS 3134) Gender and Linguistics (New) Fall 2016 (CM-2366).

Motion was made and seconded to **Approve** ENGL 3134 (WGS 3134) Gender and Linguistics (New) Fall 2016 (CM-2366) **with no modifications.**

**Motion passed unanimously.**

**Course:** ENGL 3144 (RLCL 3144) (SOC 3144) Language and Ethnicity in the United States (New) Fall 2016 (CM-2367).

Motion was made and seconded to **Approve** ENGL 3144 (RLCL 3144) (SOC 3144) Language and Ethnicity in the United States (New) Fall 2016 (CM-2367) **with modification:**

- Section VI Syllabus: Item # 8- Consider removing the word “education” to better align with Catalog Description.

**Motion passed unanimously.**

**Course:** IS 3144 (PSCI 3144) Global Governance & Public Policy (New) Fall 2016 (CM-2350).

Motion was made and seconded to **Approve** IS 3144 (PSCI 3144) Global Governance & Public Policy (New) Fall 2016 (CM-2350) **with modification:**

- Section I Catalog Description: 1<sup>st</sup> Sentence- Consider rewording to read "...institutions, practices, and processes..." to better align with syllabus.

**Motion passed unanimously.**

**Course:** IS 3154 (PSCI 3154) Topics in Global Public Policies (New) Fall 2016 (CM-2351).

Motion was made and seconded to **Approve** IS 3154 (PSCI 3154) Topics in Global Public Policies (New) Fall 2016 (CM-2351) **with modification:**

- Cover Sheet: Title of Course and Transcript (ADP Title)- Reword to read "Topics in Global Public Policies" to align with course proposal.
- Section I Catalog Description: 1<sup>st</sup> Sentence- Consider changing the word "and" to "or."

**Motion passed unanimously.**

**Course:** IS 3165, 3166 (PSCI 3165, 3166) Global Economic Governance & Policy (New) Fall 2016 (CM-2352).

Motion was made and seconded to **Approve** IS 3165, 3166 (PSCI 3165, 3166) Global Economic Governance & Policy (New) Fall 2016 (CM-2352) **with no modifications.**

**Motion passed unanimously.**

**Course:** IS 3175, 3176 (PSCI 3175, 3176) Global Development (New) Fall 2016 (CM-2354).

Motion was made and seconded to **Approve** IS 3175, 3176 (PSCI 3175, 3176) Global Development (New) Fall 2016 (CM-2354) **with modification:**

- Section III Justification: Consider moving third paragraph to beginning of Justification statement.

**Motion passed unanimously.**

**Course:** IS 3184 (PSCI 3184) Human Security (New) Fall 2016 (CM-2355).

Motion was made and seconded to **Approve** IS 3184 (PSCI 3184) Human Security (New) Fall 2016 (CM-2355) **with no modifications.**

**Motion passed unanimously.**

**Course:** IS 3194 (PSCI 3194) Nuclear Strategy & Politics (New) Fall 2016 (CM-2353).

Motion was made and seconded to **Approve IS 3194 (PSCI 3194) Nuclear Strategy & Politics (New) Fall 2016 (CM-2353) with no modifications.**

**Motion passed unanimously.**

**Course:** IS 4054 (PSCI 4054) Seminar in Global Political Economy (New) Fall 2016 (CM-2356).

Motion was made and seconded to **Approve IS 4054 (PSCI 4054) Seminar in Global Political Economy (New) Fall 2016 (CM-2356) with modifications:**

- Section I Catalog Description: 1<sup>st</sup> Sentence- Consider rewording “discusses” to read “assesses.”
- Section II Learning Objectives: Consider deleting fourth and fifth learning objectives
- Section III Justification: 2<sup>nd</sup> Sentence- Change the word “socials” to read “social.”
- Section V Texts and Special Teaching Aids: 3<sup>rd</sup> Text- Correct “POLTHICAL” to read “POLITICAL.”
- Section VI Syllabus: Consider adding verbiage to syllabus items for specificity to align with Catalog Description and Learning Objectives.

**Motion passed unanimously.**

**Course:** IS 4064 (PSCI 4064) Seminar in Global Development (New) Fall 2016 (CM-2357).

Motion was made and seconded to **Approve IS 4064 (PSCI 4064) Seminar in Global Development (New) Fall 2016 (CM-2357) with modification:**

- Section III Justification: Consider striking the word “senior” and replacing with “4000-level.”

**Motion passed unanimously.**

**Course:** IS 4735, 4736 (PSCI 4735, 4736) Multilateral Diplomacy Workshop (Revised) Fall 2016 (CM-2358).

Motion was made and seconded to **Approve IS 4735, 4736 (PSCI 4735, 4736) Multilateral Diplomacy Workshop (Revised) Fall 2016 (CM-2358) with modification:**

- Cover Sheet: Change from “New Course” to “Revision >20%.”
- Section II Learning Objectives (4736): Item #1- Consider listing full names of organizations, in addition to use of acronyms.

**Motion passed unanimously.**

College of Science

**Course:** NEUR 3464 Neuroscience and Society (New) Fall 2016 (CM-2386).

Motion was made and seconded to **Approve** NEUR 3464 Neuroscience and Society (New) Fall 2016 (CM-2386) **with no modifications.**

**Motion passed unanimously.**

**Course:** SYSB 2025-2026 Introduction to Systems Biology (Revised) Fall 2016 (CM-2398).

Motion was made and seconded to **TABLE** SYSB 2025-2026 Introduction to Systems Biology (Revised) Fall 2016 (CM-2398), **pending receipt of the following:**

- Section II Learning Objectives: Learning Objectives provided for 2026 are identical to those provided for 2025. Please provide distinct Learning Objectives for 2025 and 2026 that align with each Course Description and Syllabus topics.

**Motion passed unanimously**

**Checksheet:** Minor in Biological Physics (BIPH) (New). Effective for students graduating in calendar year 2018; First effective date to declare minor: Fall 2016; First effective date to graduate: Spring 2018 (CM-2397).

Motion was made and seconded to **TABLE** Establishment of new Minor: Biological Physics (BIPH) (New). Effective for students graduating in calendar year 2018; First effective date to declare minor: Fall 2016; First effective date to graduate: Spring 2018 (CM-2397), **for clarification on the following questions:**

- Proposal Document, Section “Whom it Will Serve” – Paragraph 1 presents that minor will serve “undergraduates in the College of Science (e.g., from Departments of Physics and Biological Sciences)” while paragraph 2 presents that “due to significant course overlap and potential for double-counting of course credit, a student completing a Bachelor of Science, with a major in Physics or Biological Sciences, will not be allowed to also complete a Minor in Biological Physics.” Committee requests that this section of proposal be revised to clarify whom minor will serve.
- Checksheet: Sections I & II – Every course listed in Sections I & II has an associated prerequisite requirement. Although the minor presents that 22 credit hours are required to complete the minor, following a review of the associated prerequisites the committee is concerned that the student population that could satisfy the course prerequisite requirements would be very limited. Please address this concern by:
  1. When completing the requested clarification to the “Whom

it Will Serve” section of the proposal, please give consideration to the student population that could satisfy the prerequisite requirements for this minor without significantly exceeding the 22 credit hours requirement for this minor. In addition, provide clarification concerning the frequency of when prerequisite courses will be offered and resulting potential impact related to the timely completion of this minor, as applicable.

2. Provide a parenthetical reference after each course listing to present the associated course prerequisite(s).

**Motion passed unanimously**

Pamplin College of Business

**Course:** HTM 3414 Food Preparation, Purchasing and Management (Revised)  
Summer I 2016 (CM-2230).

Motion was made and seconded to **Approve** HTM 3414 Food Preparation, Purchasing and Management (Revised) Summer I 2016 (CM-2230), **with modifications.**

- Cover Page- Change Effective Term from “Summer 2016” to “Summer I 2016”
- Section II Learning Objectives: Item #8- Consider striking the phrase “for preparing food.”
- Section V Texts and Special Teaching Aids: Consider formatting text using proper MLA or APA style guidelines, and please include page count.

**Motion passed unanimously.**

A motion was made and seconded to adjourn the meeting at **3:30 PM.**

Respectfully submitted,

***Justin D. Sanders***

Office of the University Registrar