

MINUTES
UNDERGRADUATE CURRICULUM COMMITTEE
DECEMBER 1, 2017
116 BURRUSS HALL, 2:00 – 3:32 PM

Present: Mary Kasarda (Chair), Jay Burkette (CLAHS), Kris Bush (Enrollment Services), Eloise Coupey (PCOB), Paul Deck (COS), Bill Galloway (CAUS), Aaron Goldstein (COE), Art Keown (UCCGE), Monica Ponder (CALs), Sydney Thorpe (SGA)

Absent with notification: Bruce Hull (CNRE), Kerry Redican (VMCVM), Rachel Saville (Staff Senate)

Visitors: Nicole Akers, Tommy Amal (LAHS), Gary Costello, Megan Coulter, Virginia Fowler (ENGL), Ralph Hall (SPIA), Olga Isengildina-Massa (AAEC), Jim Parkhurst (FIW)

The meeting was called to order at **2:01 PM** by Mary Kasarda, Chair.

A motion to adopt the agenda as amended (adjustment in order of items to accommodate presenters) was made, seconded, and approved.

Announcement of approval of minutes: October 27, 2017 – Minutes voted on electronically.

OLD BUSINESS

College of Engineering

Course: AOE 3224 Ocean Structures (Revised) Fall 2018 (CM-3793)

Motion was made and seconded to **APPROVE** AOE 3224 Ocean Structures (Revised) Fall 2018 (CM-3793), **with modifications:**

- Please confirm and correct (if needed) the prerequisite and make consistent in the Catalog Description and Prerequisites and Corequisites sections.
- Please consider including specific page numbers for the required textbook.

Motion passed unanimously.

Course: AOE 3264 Thermodynamics and Marine Propulsion (Revised) Fall 2018 (CM-3794)

Motion was made and seconded to **APPROVE** AOE 3264 Thermodynamics and Marine Propulsion (Revised) Fall 2018 (CM-3794), **with modifications:**

- Learning Objectives:
 - Please consider replacing the verb “evaluate” in the 1st and 5th learning objectives with measurable action verbs such as “apply” or “determine.”

- The 2nd learning objective appears to include multiple learning objectives. Please consider clarifying and/or breaking down into multiple learning objectives.
- Please consider replacing the verb “assess” in the 3rd and 4th learning objectives with measurable action verbs such as “determine,” “calculate,” or “predict.”
- Justification:
 - Please strike the last sentence in the second paragraph which begins with “Material from the two courses...”
- Text and Special Teaching Aids:
 - Please consider including specific page numbers for the first required textbook.
 - Please replace the word “Suggested” with “Recommended” in the header for the second set of texts.
 - Please consider including specific page numbers for the second reading listed under the suggested section.

Motion passed unanimously.

College of Architecture and Urban Studies

Course: SPIA 3554 Transdisciplinary Problem Solving for Social Issues (New) Fall 2018 (CM-3816)

Motion was made and seconded to **APPROVE** SPIA 3554 Transdisciplinary Problem Solving for Social Issues (New) Fall 2018 (CM-3816), **with modifications:**

- Please consider Sophomore or Junior standing as a prerequisite and/or clarify the Level Justification in the Justification section of the proposal to help ensure adequate background information needed by students is addressed.
- Please list the second required textbook title in italics.

Motion passed unanimously.

NEW BUSINESS

College of Liberal Arts and Human Sciences

Rename Major

Major: Rename Major to: English (ENGL), under Bachelor of Arts in English (BAENG); First year and term to enroll: Spring 2018; First year and term to graduate: Winter 2020 (CM-3830)

With approval of renamed Major: English (ENGL), discontinue Major name: Literature and Language (LL), under Bachelor of Arts in English (BAENG); Last effective term to graduate: Fall 2019 (CM-3830)

Motion was made and seconded to **APPROVE** Rename Major to: English (ENGL), under Bachelor of Arts in English (BAENG); First year and term to enroll: Spring 2018; First year and term to graduate: Winter 2020 (CM-3830).

Motion passed unanimously.

Revised Options

Checksheet: With approval of renamed Major: English (ENGL), under Bachelor of Arts in English (BAENG), move current Major Option: Literature (LLCW) under Degree: Bachelor of Arts in English (BAENG); Major: English (ENGL); Effective for students graduating in calendar year 2020 (CM-3830)

Motion was made and seconded to **APPROVE** move current Major Option: Literature (LLCW) under Degree: Bachelor of Arts in English (BAENG); Major: English (ENGL); Effective for students graduating in calendar year 2020 (CM-3830)

Motion passed unanimously.

Checksheet: With approval of renamed Major: English (ENGL), under Bachelor of Arts in English (BAENG), move current Major Option: Pre-Education (LLPE) under Degree: Bachelor of Arts in English (BAENG); Major: English (ENGL); Effective for students graduating in calendar year 2020 (CM-3830)

Motion was made and seconded to **APPROVE** move current Major Option: Pre-Education (LLPE) under Degree: Bachelor of Arts in English (BAENG); Major: English (ENGL); Effective for students graduating in calendar year 2020 (CM-3830)

Motion passed unanimously.

Checksheet: With approval of renamed Major: English (ENGL), under Bachelor of Arts in English (BAENG), move current Major Option: Pre-Law (LLPL) under Degree: Bachelor of Arts in English (BAENG) Major: English (ENGL); Effective for students graduating in calendar year 2020 (CM-3830)

Motion was made and seconded to **APPROVE** move current Major Option: Pre-Law (LLPL) under Degree: Bachelor of Arts in English (BAENG) Major: English (ENGL); Effective for students graduating in calendar year 2020 (CM-3830)

Motion passed unanimously.

Course: LAHS 1014 Academic Recovery and Success Strategies (New) Spring 2018 (CM-3837)

Motion was made and seconded to **APPROVE** LAHS 1014 Academic Recovery and Success Strategies (New) Spring 2018 (CM-3837), **with modifications:**

- Please add the following statement at the end of the catalog description: “Credit not applicable to meeting degree requirements.”
- Please replace the word “student’s” with “students’ ” in the 4th learning objective.

Motion passed unanimously.

College of Agriculture and Life Sciences

Course: AAEC 4434 Commodity Investing by Students (New) Spring 2018 (CM-3869)

Motion was made and seconded to **APPROVE** AAEC 4434 Commodity Investing by Students (New) Spring 2018 (CM-3869), **with modifications:**

- Catalog Description:
 - Please amend repeatable statement to read as follows: “May be repeated four times with different content for a maximum of eight credit hours.”
 - Please add a statement indicating the course is restricted to Commodity Investing by Students (COINS) members.
 - Please add a statement indicating the course is “Pass/Fail.”
- Learning Objectives:
 - Please replace the phrase “Participate in leadership roles” with “Demonstrate leadership practices” in the 5th learning objective.
 - Please consider adding a learning objective regarding the communication of outcomes of trade to professional client to help align the catalog description, learning objectives, and syllabus.
- Justification:
 - Please consider adding a sentence regarding the students directly reporting to a client in the third paragraph explaining the experiential nature of the course.
- Syllabus:
 - Please add the words “to client” in the 4th topic item.

Motion passed unanimously.

College of Natural Resources and Environment

Course: FIW 2244 Natural History of the Great Smoky Mountains (New) Summer I 2018 (CM-3719)

Motion was made and seconded to **APPROVE** FIW 2244 Natural History of the Great Smoky Mountains (New) Summer I 2018 (CM-3719), **with modifications:**

- **Catalog Description:**
 - Please consider referencing the phrase “invasive species.” regarding the studying of plants and animals, for better course alignment.
 - Please consider amending the last sentence of the catalog description as follows: “Examination of environmental problems and policies unique to the Great Smoky Mountains **including history and culture.**” for better course alignment, or words to this effect.
- **Learning Objectives:**
 - Please consider referencing “invasive species” to the 3rd learning objective for better course alignment.
 - Please consider adding “historical” and “cultural” adjectives to the 5th learning objective for better course alignment.
- **Justification:**
 - Please consider amending the first sentence of the 2nd paragraph by removing the “and thus” by word as follows: “This course is unique and valuable to students because...”
 - Please consider amending the last sentence of the 2nd paragraph by splitting into two different sentences, ending the first one after the words “summer session” and begin the next with “Lecture sessions...” and separate the activities with semicolons.
 - Please amend the first sentence in the 3rd paragraph as follows: Offering the course at the 2000-level is appropriate because most students will have attained sufficient background in **an** introductory **natural science course** to successfully understand and apply concepts, participate in discussions, and conduct required field experiences.
- **Texts and Special Teaching Aids:**
 - Please consider listing the required text title in quotes or italics.

Motion passed unanimously.

Course: FREC 4454 Urban and Community Forestry (Revised) Spring 2018 (CM-3861)

Motion was made and seconded to **APPROVE** FREC 4454 Urban and Community Forestry (Revised) Spring 2018 (CM-3861).

Motion passed unanimously.

College of Engineering

Course: AOE 4205 – 4206 Experiments for Ocean Vehicle Design (New) Fall 2018 (CM-3797)

AOE 4254 Ocean Engineering Laboratory will be discontinued (deleted) from the catalog with the approval of AOE 4205 – 4206 Experiments for Ocean Vehicle Design (CM-3797)

Motion was made and seconded to **TABLE** AOE 4205 – 4206 Experiments for Ocean Vehicle Design (New) Fall 2018 (CM-3797), pending Proposer having time to review and respond to preliminary feedback from the Primary and Secondary Reviewers.

Motion passed unanimously.

Course: AOE 4265 – 4266 Ocean Vehicle Design (Revised) Fall 2018 (CM-3798)

Motion was made and seconded to **APPROVE** AOE 4265 – 4266 Ocean Vehicle Design (Revised) Fall 2018 (CM-3798), **with modifications:**

- Cover Sheet-Credit Hours: edit to read “3.”
- Please consider amending the wording of the final 4266 learning objective as it currently reads as a task-specific item. For example: “Demonstrate competent writing...”
- Please list textbooks in a standardized format (MLA or APA).

Motion passed unanimously.

Course: ISE 4434 Supply Chain and Operations Engineering (New) Fall 2018 (CM-3852)

Motion was made and seconded to **APPROVE** ISE 4434 Supply Chain and Operations Engineering (New) Fall 2018 (CM-3852), **with modifications:**

- Cover Sheet:
 - Please include the effective term “Fall 2018.”
 - Please include approval signatures.
- Learning Objectives:
 - Please consider rephrasing “various objectives” in the 1st learning objective as follows: “Analyze the factors that influence resiliency, ...”
 - Please consider amending the 2nd learning objective as follows: “Formulate and analyze mathematical models in order to develop optimally effective strategies for managing supply chain systems” or words to this effect.
 - Please consider removing the commas in the 5th learning objective.
 - Please consider striking the word “effectively” from the 6th learning objective.

- Justification:
 - Please consider changing the word “for” to “to” in the 1st sentence in the first paragraph.
 - Please consider striking the “thus,” in the 4th sentence in the first paragraph.
 - Please consider using the phrase “algorithm-based” versus “algorithmic-based” in the 5th sentence in the first paragraph.
 - Please consider streamlining the 1st sentence in the second paragraph to read as follows: “This course complements ISE 4424...”
 - Please consider streamlining the 2nd sentence in the second paragraph to read as follows: “Adding this course to the ISE curriculum will provide...”
- Syllabus:
 - Please consider formatting the syllabus section so that indentation and the locations of percentages are aligned in “like” columns (i.e., header percentages and sub header percentages) for ease of reading.

Motion passed unanimously.

A motion was made and seconded to adjourn the meeting at **3:32 PM**.

Respectfully Submitted,
Megan Coulter
Office of the University Registrar

12/6/17