

9/5/18 UCCGE Meeting Minutes

2:30-3:45pm, Student Services Building 230

Present: Susan Clark, Julia Feerrar, Ellington Graves, Molly Hall (for Bethany Bodo), Shelley Martin, Michel Pleimling, Maren Roman, Jill Sible, Abby Walker, Anita Walz, Lizette Zietsman

Absent: Martha Glass, Mary Kasarda, Kim Smith, Stacy Vogt Yuan

Guests: Stephen Biscotte

Call to Order: Stephen Biscotte at 2:30pm

1. Chair and Co-Chair Candidates:

- Chair: Stacy Vogt Yuan (Sociology)
 - o Unanimous
- Vice Chair: Abby Walker (English)
 - o Unanimous

2. Subcommittees:

- Each UCCGE member serves on a subcommittee that is expected to meet in-between meetings (either the 3rd Wed of the month or a more convenient time for group as needed).
 - o Assessment: drafting best practices guide, looking at data, drafting ethical data use policy, etc.
 - o Program review: looks at courses/minors that make up program, brainstorming focus of Pathways grant investments, etc.
 - o Policies: review nature of UCCGE and Ad Hoc for future (responsibilities, bylaws, membership, etc.)
 - Future of these two groups
 - Fielding the courses moving forward
 - Might there be a UCC subcommittee focused on gen ed
 - Might make sense for CUSP rep to serve on that
 - o Student marketing/advertising: Internal student focus on courses/minors, advising, etc.
 - o External communication: alignment with VCCS, articulation agreements, transfer, etc.
 - Student marketing, advertising =
 - Checklist work may not need to be a subcommittee = may be treated as full committee work as needed = handling variations and variables with 'templates' and tracks and requirements and such
 - o ToDo: Stephen send out sign-up

3. Transfer Appeals Process:

Stephen: ToDo: transfer appeals process needs to be posted and advertised to be fair to all students and useful to all depts

1. You will be assigned a transfer appeal review by email from Stephen

2. Go to the Pathways Approvals Google Sheet, click on the CLE Transfers tab at the bottom, and find your name to see what course has been assigned to you.
3. Go to the UCCGE Canvas site - Files – CLE Pathways Transfer Course Reviews and download the CLE Pathways Transfer Course Eval TEMPLATE
4. While you're there, feel free to look at the SAMPLE posted.
5. Then open the Transfer Course Appeals 2018-19 folder and find your appeal.
6. Read the appeal, fill out the CLE Pathways Transfer Course Eval and send it my way.
7. Once I hear from both reviewers I will send the recommendation over to COE. They still have the power to make the sub or not.

4. Ad Hoc Membership:

- Holes on the Ad Hoc include CLAHS rep, two UCCGE reps, two UCC reps
- Mary Kasarda has volunteered to be one of the two UCCGE reps to the Ad Hoc
- Need one more UCCGE rep!

UCCGE Membership:

UCCGE Spots	2018-19
Provost appointee	Shelley Martin (CAUS)
COE	Mary Kasarda
CALS	Susan Clark
CEOD	Ellington Graves (CLAHS)
Provost designee	Jill Sible
PCOB	?
CNRE	Maren Roman
Provost appointee	Abby Walker (CLAHS)
COS	Michel Pleimling (Fall), Kristin Phillips (Spring)
Faculty Senate 2	?
CUSP	Lizette Zietsman (COS)
Faculty Senate 1	Anita Walz
Lib	Julia Feerrar
Assess and Eval	Molly Hall (for Bethany Bodo)

DSA	Martha Glass
Univ Studies	Kim Smith
CAUS	Michelle Moseley-Christian
CLAHS	Anastasia Vogt Yuan
Student Rep	?
Student Rep	?