

## MINUTES

### University Curriculum Committee for Liberal Education (UCCLE)

November 4, 2009

2:00 - 3:15p.m. - 230 Student Services Building

**Present:** Marlene Preston, Sheila Carter-Tod, Alan McDaniel, Scott Rennecker, Mary Ann Lewis, Jim Collier, Bo Hart, Shane McCarty, Karen Watson (for Rachel Holloway), Mark Pitt (for Kurt Hoffman), Dixie Watts Reaves (for Leon Geyer/Cindy Wood)

**Guests Present:** Karen Strickler, Ray Van Dyke, Carolyn Meier, Laura Dulaney, Kate Drezek McConnell

**Absent:** Yonsenia White, Daniel Wubah, Elizabeth Fine, Donna Cassell Ratcliffe, Lisa McNair, Joe Sirgy

1. **CALL TO ORDER** - The meeting was called to order by Marlene Preston, Chair.

2. **APPROVAL OF AGENDA** –

A motion was made and seconded to approve the agenda. Motion carried.

3. **CLE AREA SUBCOMMITTEE**

**Recommendations for Second Reading** – The following course proposal(s) were distributed to UCCL members electronically for review at the October 7, 2009 meeting. The following action was taken at this November 4, 2009 meeting.

FOR 2114, Ecology of Appalachian Forests, Area 4, effective Spring 2010

- A motion was made a seconded to approve FOR 2114, Ecology of Appalachian Forests, Area 4, effective Spring 2010. Motion carried.

**Recommendations for First Reading** – The following course proposal(s) were distributed to UCCL members electronically for review.

HORT 2134, Plants and Greenspaces in Urban Communities, Area 3, effective Spring 2010

- Proposal to approve for first reading, HORT 2134, Plants and Greenspaces in Urban Communities, Area 3, effective Spring 2010.

4. **OPERATIONS SUBCOMMITTEES**

▪ CLE Connections –

- Faculty survey – Kate reported that the survey is complete and she has received information back from Dr. Wubah that will introduce the survey to faculty. A meeting with Wanda Dean is scheduled to get the email addresses needed to target the appropriate faculty. The survey should be going out within the next week or so. A number of reminders will be sent out and depending on the response rate a paper version of the survey may also be sent out at a later date.
- Student survey – Kate also stated that Academic Assessment has been working with our SGA representatives on the student survey that will be going out to students at the beginning of the spring semester. This survey will also be electronic and will have a big marketing campaign to encourage students to participate.

▪ UCCL Membership, Processes, Policies –

- Resolution to update the UCCL membership – *UCCL Resolution 2009-2010 / Resolution to Update the Membership of the UCCL* was distributed for the membership to review. A copy is attached to the minutes. A motion was made a seconded to adopt the Resolution to Update the Membership of UCCL.

This Resolution includes the following changes to the current UCCLC membership:

- i. One (1) AP Faculty representative from the University Libraries (three-year term)
  - ii. Director of Academic Assessment or designee.
- A motion was made a seconded to approve the *Resolution to Update the Membership of the UCCLC*. Motion carried.
  
  - February symposium –  
Sheila Carter-Tod reported that the group had met and discussed goals and reasons for having the symposium. In general we would like to get a sense of faculty perceptions and needs for the CLE so that recommendations can be made. Other things discussed were how to follow up to the survey as well as how we find out from those actively teaching what they see as good or bad and what would make for strong action plans toward making the CLE what they would like to see. Whatever we do needs to work with teaching schedules so the symposium may need to be two days instead of just one. The dates we are looking at if two days would be February 4<sup>th</sup> and 5<sup>th</sup>. It was suggested that we could add a question to the survey to see if faculty have an interest in a particular day of the symposium. This could help to give an idea of expected attendance numbers. It has also been suggested to have an invitation from Dr. Wubah inviting faculty to the symposium.

## 5. OTHER BUSINESS

- Human Diversity and Community – December meeting  
Marlene wanted to let the committee know that Suzanna Rinehart has requested to be on the December agenda. Suzanna is head of the Human Diversity and Community Committee. She spoke to the UCCLC at the end of spring semester and would like to speak with us again.
  
- Marlene reminded the committee that we have not elect a Vice-Chair and still need to do so. If anyone is interested in serving please let her know. She would like to have the Vice-Chair in place by January.

## 6. ADJOURNMENT

The meeting adjourned at 2:40p.m.

Submitted by,  
Karen W. Strickler  
Recording Secretary