

UNIVERSITY COUNCIL MEETING

December 5, 2011

3:00 p.m.

1045 Pamplin Hall

AGENDA

1. **Adoption of Agenda** Dr. Charles Steger

2. **Announcement of approval and posting of minutes of November 14, 2011** Dr. Charles Steger

These minutes have been voted on electronically and will be posted on the University web.

3. **New Business**

Commission on Faculty Affairs Dr. Sarah Karpanty
Resolution 2011-12A
Initial Appointment for Extra Collegiate Library and Extension Faculty on the Continued Appointment Track

Commission on Undergraduate Studies and Policies Dr. Robin Paneton
Resolution 2011-12D
Resolution to Approve the Bachelor of Arts Degree in Religion and Culture

4. **Old Business** Dr. Charles Steger

Commission on Administrative and Professional Faculty Affairs Ms. Amy Hogan
Resolution 2011-12A
Resolution to Approve Revisions to University Policy 4060: Conviction and Driving Record Investigation

Commission on Undergraduate Studies and Policies Dr. Robin Panneton
Resolution 2011-12B
Resolution for Renaming the Department of Wood Science and Forest Products to the Department of Sustainable Biomaterials

Commission on Undergraduate Studies and Policies Dr. Robin Panneton
Resolution 2011-12C
Policy on Untaught Courses in the Undergraduate Course Catalog and the Curriculum for Liberal Education

5. **Announcement of acceptance and posting of Commission Minutes** Dr. Charles Steger

These minutes have been accepted for filing by electronic vote and will be posted on the University web. Note that the purpose of voting on Commission minutes is to accept them for filing. University Council By-laws require that policy items be brought forward in resolution form for University Council action.

Commission on Equal Opportunity and Diversity
October 10, 2011
October 24, 2011

Commission on Faculty Affairs
October 21, 2011

Commission on Graduate Studies and Policies
November 2, 2011

Commission on Outreach and International Affairs
October 20, 2011

Commission on Research
October 12, 2011

Commission on University Support
October 20, 2011

6. **For Information Only**

Dr. Charles Steger

Minutes of the University Advisory Council on Strategic Budgeting and Planning
October 27, 2011

7. **Adjournment**

Dr. Charles Steger

University Council Minutes
December 5, 2011
3:00 PM
1045 Pamplin Hall

Present: Charles Steger (presiding), Jack Lesko for Richard Benson, Jeb Stewart for Earving Blythe, Lay Nam Chang, Jack Davis, Karen DePauw, John Dooley, Julie Shumaker for Elizabeth Flanagan, Susan Sumner for Alan Grant, Jennifer Hodgson, Karen Jones, William Lewis, Mark McNamee, Natalie Hart for Kim O'Rourke, Debra Stoudt for Sue Ott Rowlands, Dwight Shelton, Richard Sorensen, Ed Spencer, Tom Tillar, Bill Knocke for Robert Walters, Tyler Walters, Sherwood Wilson, Paul Winistorfer, Sandy Bass, Amy Hogan, Sarah Karpanty, Gary Long, Robin Panneton, Victoria Soghomonian, Sue Teel, James Tokuhisa, Randolph Wynne, Bryan Cloyd, Jim Kuypers, Joe Merola, Helene Renard, Yannis Stivachtis, Eric Vance, Eugene Brown, Marion Ehrich, Leigh Williams, Eric Wiseman, Stacey Poertner, Allison Rubio, Dave Shuster, Amy Tunison, Lauren Heming, Karen Poff, Tonya Smith-Jackson, Patrick Tomlin, Swetha Kumar, Shree Narayanan, Tyler Campbell, Caroline Gimenez, Emily Schaefer, Emily Wilkinson, Michelle McLeese, Bruce Pencek

Absent Daniel Wubah (with notice), Meghan Kuhn (with notice), Susanna Rinehart, Mike Denbow (with notice), Dave Dugas, Sam Riley, Debra Salvador (with notice), Dan Cook (with notice), Teresa Lyons, Jen Mirabella (with notice), Justin Graves, Patricia Smith, Thomas Carl Long, Corbin Dimeglio, Adam Smith, Matt Banfield, Maxine Lyons

Guests: Kevin Edgar, Jack Finney, Barry Goodell, Hal Irvin, Curtis Mabry, April Myers, Ellen Plummer, Peter Schmitthenner, Dean Stauffer, Elizabeth Struthers Malbon, Dan Thorp

Dr. Steger called the meeting to order at 3:00 p.m. A quorum was present.

1. Adoption of Agenda

A motion was made and seconded to adopt the agenda. The motion carried.

2. Announcement of approval and posting of minutes of November 14, 2011

Dr. Steger noted that these minutes have been voted on electronically and can be publicly accessed on the Governance Information System on the Web (<http://www.governance.vt.edu>).

3. New Business

Commission on Faculty Affairs

Resolution CFA 2011-12A

Initial Appointment for Extra-Collegiate Library and Extension Faculty on the Continued-Appointment Track

Dr. Sarah Karpanty presented the resolution for first reading. Dr. Karpanty indicated that this resolution is seeking to clarify the issue of instructor versus assistant professor for the entry rank of extra-collegiate library and extension faculty on the continued-appointment track.

Commission on Undergraduate Studies and Policies

Resolution CUSP 2011-12D

Resolution to Approve the Bachelor of Arts Degree in Religion and Culture

Dr. Robin Panneton presented the resolution for first reading. Dr. Panneton explained that in 2009, as part of the strategic planning process for the College of Liberal Arts and Human Sciences, the former Department of Interdisciplinary Studies was subdivided. Some of the department's degree options transferred to the Department of Sociology while others transferred to the new Department of Religion and Culture. At the same

time, a request was made to SCHEV to rename the existing Bachelor of Arts in Interdisciplinary Studies degree to the Bachelor of Arts in Religion and Culture. Because of the different scope and focus of the new Department of Religion and Culture, SCHEV denied the request to change the degree name and suggested the change go through the new degree proposal process. Dr. Elizabeth Struthers Malbon informed Council members that the Religion and Culture degree is more focused than the Interdisciplinary Studies degree and that this focus will help students in the job market. There are currently 32 students who have declared Religion and Culture as their major, and this number is expected to grow.

4. Old Business

Commission on Administrative and Professional Faculty Affairs

Resolution CAPFA 2011-12A

Resolution to Approve Revisions to University Policy 4060

Ms. Amy Hogan presented the resolution for second reading and made a motion to approve. Concerns about the lack of time limits on conviction checks were voiced. Dr. Karpanty informed Council members that the CFA discussed the issue of time limits with Human Resources as well as the need to clarify policies regarding how applicants can respond to issues resulting from conviction checks. Dr. Karpanty made a motion to amend the resolution to add "This policy is subject to the provisions of the Fair Credit Reporting Act (FCRA)." to the last sentence under section 2.2 of Policy 4060. The motion was seconded.

Dr. Steger indicated that he is in favor of conviction checks if they are fair, and suggested there may be a need to research the issue of statute of limitations. He then proposed that the policy be further clarified and that Legal Counsel review the resolution for potential concerns. Dean DePauw moved to defer (i.e., postpone to a certain time) the resolution to the next meeting, and the motion was seconded. The motion to defer the resolution passed.

Commission on Undergraduate Studies and Policies

Resolution CUSP 2011-12B

Resolution for Renaming the Department of Wood Science and Forest Products to the Department of Sustainable Biomaterials

Dr. Robin Panneton presented the resolution for second reading and noted that this resolution was approved by both the Commission on Undergraduate Studies and Policies and the Commission on Graduate Studies and Polices. She made a motion to approve, and the motion was seconded. A friendly amendment was proposed to correct the name of some of the other institutions mentioned in the resolution. Dr. Panneton accepted the friendly amendment. The changes will be made to the resolution that is posted.

A vote was taken, and the motion to approve the resolution (with the friendly amendment) passed.

Commission on Undergraduate Studies and Policies

Resolution CUSP 2011-12C

Policy on Untaught Courses in the Undergraduate Course Catalog and the Curriculum for Liberal Education.

Dr. Robin Panneton presented the resolution for second reading and made a motion to approve. The motion was seconded. A question was raised about how the situation would be addressed if a course were removed and the following year the department decided the course should not have been removed. Dr. Panneton explained that the process would be to go back through the governance system to add the course back on the books.

A vote was taken, and the motion passed.

5. Announcements

Dr. Steger indicated the Governor's budget will be available on December 19, 2011. The Governor is going to try to give a little extra money to higher education. The issues being considered in regards to the budget are:

- How to contain tuition costs
- The possibility of a reduction in the Federal Pell Grant program
- The possibility of the university operating a regular academic program for twelve months out of the year

6. Announcement of Approval and Posting of Commission Minutes

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Minutes of the University Advisory council on Strategic Budgeting and Planning
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8. Adjournment

There being no further business, a motion was made to adjourn the meeting at 3:46 p.m.